AMENDED AGENDA
MORGANTOWN CITY COUNCIL
REGULAR MEETING
January 22, 2019
7:00 p.m.

1. CALL TO ORDER:

2. ROLL CALL:

3. PLEDGE TO THE FLAG:

4. APPROVAL OF MINUTES: JANUARY 8, 2019 SPECIAL MEETING MINUTES, AND JANUARY 8, 2019 REGULAR MEETING MINUTES.

5. CORRESPONDENCE: OATH OF OFFICE FOR DEPUTY CLERK, HEATHER CARL; AND ANNOUNCEMENT AND OATH OF THE 2019 MUNICIPAL ELECTION HEAD BALLOT COMMISSIONER, CHRISTINE M. WADE AND BALLOT COMMISSIONER DANIEL LANGDON

6. PUBLIC HEARINGS:

7. UNFINISHED BUSINESS:

   A. BOARDS & COMMISSIONS:

8. PUBLIC PORTION WHICH SHALL BE SUBJECT TO RULES ESTABLISHED BY COUNCIL, AND ADOPTED BY RESOLUTION:

9. SPECIAL COMMITTEE REPORTS:

10. CONSENT AGENDA:

11. NEW BUSINESS:

   A. Consideration of APPROVAL of A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE “COOPERATIVE AGREEMENT” WITH THE CITY OF MORGANTOWN LAND REUSE AND PRESERVATION AGENCY AUTHORIZING THE AGENCY TO EXERCISE DEFINED POWERS TO PURCHASE TAX-DELINQUENT PROPERTIES

12. CITY MANAGER’S REPORT:

   INFORMATION:

   1. GENERAL FUND SCHEDULE OF REVENUES AND EXPENDITURES – NOV 2018
   2. MORGANTOWN PLANNING COMMISSION - 2018 ANNUAL REPORT

NEW BUSINESS:

1. PROPOSED ASSISTANCE FOR FURLOUGHED GOVERNMENT EMPLOYEES
2. RECOMMENDED BUS SHELTER LOCATIONS TO TRAFFIC COMMISSION
3. FINANCIAL AND PROGRAM TRANSPARENCY PROPOSAL
13. REPORT FROM CITY CLERK:

14. REPORT FROM CITY ATTORNEY:

15. REPORT FROM COUNCIL MEMBERS:

16. ADJOURNMENT:

*If you need an accommodation contact us at (304) 284-7439*
SPECIAL MEETING January 8, 2019

The Special Meeting of the Common Council of the City of Morgantown was held in the Council Chambers on Tuesday, January 8, 2019 at 5:04 p.m.

PRESENT: Mayor Bill Kawecki, Deputy City Clerk Heather Carl, Council Members: Rachel Fetty, Deputy Mayor Jenny Selin, Ron Dulaney, Mark Brazaitis, and Barry Wendell. Ryan Wallace was absent.

The meeting was called to order by the Mayor.

EXECUTIVE SESSION: Pursuant to WV State Code Section 6-9A-4(b)(2)(A) motion by Brazaitis, second by Deputy Mayor Selin, to go into Executive Session to discuss personnel matters in considering new appointments and re-appointments for Boards and Commissions. Motion carried by acclamation. Mayor, and City Council Members present. Time: 5:05 p.m.

INTERVIEWS FOR MUSEUM AND TRANSIT COMMISSIONS:

5:00 p.m. – Garrett Tomblin – Board of Zoning Appeals
5:20 p.m. – Jessica Eichlin – Historic Landmark Commission
5:40 p.m. – Carol Pyles – Planning Commission
6:00 p.m. – Holly Childs – Morgantown Utility Board

ADJOURNMENT:

There being no further business, motion by Dulaney, second by Wendell, to adjourn the Special Meeting at 7:04 p.m.

City Clerk

Mayor
REGULAR MEETING January 8, 2019: The regular meeting of the Common Council of the City of Morgantown was held in the Council Chambers of City Hall on Tuesday, January 8, 2019, at 7:10 pm.

PRESENT: City Manager Paul Brake, Assistant City Manager Emily Muzzarelli, City Attorney Ryan Simonton, Deputy City Clerk Heather Carl, Mayor William Kawecki, and Council Members: Rachel Fetty, Ryan Wallace, Deputy Mayor Jenny Selin, Ron Dulaney, and Barry Wendell.

The meeting was called to order by Mayor Kawecki.

APPROVAL OF MINUTES: December 18, 2018, Special Meeting minutes were approved by consensus. December 18, 2018, Regular Meeting minutes was approved as corrected by consensus.

CORRESPONDENCE: Councilor Wallace provided an update from the Multiple Disciplinary Team on homelessness, they wanted to extend their gratitude for the traffic mirror on Spruce Street between the Public Safety Building and Health Right. He thanked Councilor Dulaney for his involvement in addressing homelessness in the downtown area, especially in front of the Friendship House, Christian Help and Health Right. He mentioned that Housing and Urban Development, and the Point-in-Time, will be counting the number of homeless in the area on January 23 and 24, 2019, and will be needing volunteers to help. Councilor Wendell received an email from Jeffrey Fritz, Junior Avenue, regarding MUB working with him on a pipe in the area. Councilor Dulaney mentioned that a Constituent from last month, December, shared a concern of a nuisance property that has since been taken care of. He wants to thank all of those who were involved in getting it taken care of. Deputy Mayor Selin mentioned that she received numerous complaints regarding Republic not picking up the recycling on Saturday and Monday, but then picked up recycling on Tuesday at noon. She wants the City Manager’s office to make a phone call to Republic to notify them about the situation.

PUBLIC HEARING: None

UNFINISHED BUSINESS: None

BOARDS & COMMISSIONS:

Board of Zoning Appeals: Motion by Brazaitis, second by Wallace to re-appoint Kevin Meehan, by consensus, to the Board of Zoning Appeals for another 3-year term.

Motion by Wendell, second by Dulaney, to appoint Garrett Tomblin, by consensus, to the Board of Zoning Appeals for a 3-year term.

Parking Authority: Motion by Deputy Mayor Selin, second by Brazaitis, to reappoint Jeanne Hagen, by consensus, to the Parking Authority for another 3-year term.

Planning Commission: Motion by Deputy Mayor Selin, second by Dulaney, to reappoint William Petros, 4th Ward, by consensus, to the Planning Commission for a 3-year term.

Motion by Dulaney, second by Deputy Mayor Selin, to reappoint Mike Shuman, 5th Ward, by consensus, to the Planning Commission for a 3-year term.

Motion by Wendell, second by Brazaitis, to reappoint Carol Pyles, 7th Ward, by consensus, to the Planning Commission for a 3-year term.

PUBLIC PORTION:

Mayor Kawecki declared the Public Portion open.
Francis McGreevy, 5 Fork Drive, requested information regarding a lot at the corner of Hutchins and White Avenue.

Carol Hall, 227 Green Street, spoke of concerns regarding a Mountain Line bus stop on Spruce Street for the senior citizens and sheltered areas in the downtown for people waiting for the bus.

Linnie Wiley, 460 White Avenue, spoke of her concerns regarding the Mountain Line bus service’s route in the downtown area.

There being no speakers, Mayor Kawecki declared the Public Portion closed.

SPECIAL COMMITTEE REPORTS: None

CONSENT AGENDA: None

NEW BUSINESS: None

CITY MANAGER’S REPORT:

Information:

1. 2017 – 2019 Strategic Plan Interim Report

   City Manager spoke about the progress made over the past year, regarding the objectives set out in the 2017 – 2019 Strategic Plan. The Strategic Plan Interim Report can be found on the City Manager’s webpage. No action was taken.

2. Upgrades to Government Access Cable Channel 15

   City Manager spoke about purchasing equipment to facilitate an update from an analog to digital signal on Channel 15 and the improvement in quality over the past year.

New Business:

1. Repayment of Property Taxes collected from University Park at Evansdale and West Virginia Campus Housing

   City Manager explained, motion by Wallace, second by Brazaitis, to have Council suspend the rules to allow Jim Goff, Finance Director, explain and answer any questions. After discussion, motion by Wallace, second by Dulaney, to remit funds to the Treasurer of Monongalia County in the amount of $561,683,85.

REPORT FROM CITY CLERK: Deputy City Clerk, Heather Carl announced that the Morgantown Police Department will be testing on April 13, 2019 for Police Officers and are accepting applications until March 15, 2019. Applications are available on our website at <www.morgantownwv.gov>. If you have any questions, or would like an application mailed to you, please contact the City Clerk’s office at (304) 284-7439. Also, she announced that the 2019 City Election Candidate packets can be picked up in the City Clerk’s office or retrieved via the website at <www.morgantownwv.gov>

REPORT FROM CITY ATTORNEY: None

REPORT FROM COUNCIL MEMBERS:

Councilor Fetty: Thanked the City Manager for his Strategic Plan that he explained in his report. She responded to the audience regarding the Mountain Line bus changes and stated that there are regularly spaced bus shelters. She also shared that Dave Bruffy would be able to correct any misunderstanding and see if there could be a way to address the problem. Councilor Fetty mentioned the Downtown Task Force meeting on January 14, 2019, at 6:30 p.m. at the Spruce Street
United Methodist Church. She noted that the Mountain Line bus now has ride service available. She shared that the water slides at Marilla Park have been updated. She mentioned that the Neighborhood Association Meeting will be held on January 28, 2019, at 6:30 p.m. at MTech, and that a Martin Luther King event will be held on January 21, 2019, at the Met Theatre.

Councilor Wallace: Announced a few upcoming events in the 3rd Ward, such as the Neighborhood Association meeting on January 16, 2019, at 6:30 p.m., and the Planning Commission meeting on January 10, 2019, regarding property in the 3rd Ward. He mentioned the movies at the Met Theatre and how they are a good way to bring people downtown. He also mentioned the Finance Open Checkbook Program. He thanked the City Manager for the budget update and wanted to know if it could be provided every month. He thanked the City Deputy Clerk for announcing the 2019 City Election during her report.

Deputy Mayor Selin: Stated that it would be good to have Dave Bruffy, Director of the Mountain Line Transit come to a Committee of the Whole meeting in January or February to do a presentation about the bus routes. She received a message from a citizen regarding the movie “It’s a Wonderful Life”. That citizen asked that it be considered for viewing at the Met Theatre before Christmas. She thought that may bring in some people downtown during the holiday season. She mentioned that the Suncrest Neighborhood Association will be having their meeting on January 31, 2019, to discuss Baldwin Street being repaved, and to offer other suggestions in the area such as a cross walk in front of Suncrest High School. She noted that she will be running again for the 2019 City Election.

Councilor Dulaney: Stated that he is for the bus shelters and knows that it will get worked out. He mentions that pedestrian safety, bicycle safety, and bus shelters are all tied together through the concept of Complete Streets. He stated that the Woodburn School Redevelopment Commission has not met in some time and hopes to meet soon. He has attended the Jerome Park Neighborhood Association meetings and stated that one of the projects that they are working on is a playground for all located at Paul Preserve. He shared that they are very persistent in trying to find grant programs to help financial support for the project. He mentioned the Planning Commission and the meeting on January 10, 2019, at 6:30 p.m., and that there will be a Rezoning Hearing for 18 continuous parcels in or on Jones Street and in Wiles Hill. If there is interest in that issue, all are welcome. He noted that the Façade Improvement Program, Main Street Morgantown, who is partnered with the City of Morgantown is facilitating the program. The Selection Committee will be meeting on January 10, 2019, to complete their review of applications, so those applicants will hear soon about those awards.

Councilor Brazaitis: Stated that the Green Team is up to exciting things such as the Climate Action Plan to implement the City’s Commitment to the U.S. Mayor’s National Climate Action Agenda. He mentioned that there is a $60,000 grant in progress to educate the citizens of Morgantown and beyond about problems of contamination of recycled goods. He shared that he is in favor, along with the other Council Members, of the bus shelters, benches, etc., and that he has heard from constituents the desire to move the bus terminal to downtown. He mentions the Jerome Park Neighborhood Association and that a YMCA it is still being considered for Morgantown in four different sights within the city.

Councilor Wendell: Provided the following.

"The MMMPO is meeting tomorrow from 4-7 at Mountain Line Transit on DuPont Rd. in Westover to discuss changes in proposed Tier 1 projects. There is another meeting Thursday at 6 at the MMMPO offices at the County Courthouse, 243 High St., Room 110. The Green Space Coalition meets at Brooks Hall at WVU, Room 324 from 5:30-7 Thursday, and, also Thursday, the Bike Board meets 6:30 - 8 at the Public Safety Building, First Floor.

Saturday, 4-6 P.M. at Woodburn Circle on WVU’s campus, there is a demonstration in support of Michael Critchfield, the transgender Harrison County student who was harassed by an administrator at his school."
Monday, January 14, there is a meeting of the group “Giving Change That Matters,” or “The Downtown Task Force” at 6:30 at the Methodist Church on Spruce St.

I spoke to the Unitarian Church this past Sunday. They asked me to speak about Blue Zones, which I did after consulting with Colleen Harshbarger, the head of the Health and Wellness Commission. Councilor Wallace joined me when he could and added to the presentation. I also attended the Green Team meeting last night, along with other Councilors. They are working on a way for Morgantown to reduce our carbon footprint and to save taxpayer money.

Osher Life-Long Learning starts its four-week winter session next week. OLLI meets at Mountaineer Mall. They can be reached at https://olliauwvu.org.

I visited Clinton County, Pennsylvania last week. Lock Haven, the major city in a county of 43,000 people, has a functioning movie theater downtown on Main Street, and a YMCA. It’s a goal of mine that we have these things in Morgantown, a larger and wealthier city than Lock Haven.

We mourn the passing of Alan Stolzenberg, a chemistry professor at WVU, on December 22. We mourn with the family and the community at WVU and in Morgantown.”

Mayor Kawecki: Announced that there are two positions available on the Transit Authority Board of Directors. He mentioned the number of concerns on the bus shelters and that he has spoken with Dave Bruffy regarding this. He stated that he would like to see everyone get off the idea of placing the blame on others and get back onto the idea of cooperating to make this what it should be, and that the City is interested in cooperating.

**ADJOURNMENT:** There being no further business, motion by Wallace, second by Wendell, to adjourn the meeting.

Time: 8:20 p.m.

________________________   __________________________
City Clerk                        Mayor

*ALL COUNCIL MEETINGS ARE AVAILABLE ON DVD IN THE CITY CLERKS OFFICE*
Resolution No. 2019-____

RESOLUTION

Be it resolved by The City of Morgantown that the City Manager is authorized to execute the attached "Cooperative Agreement" with the City of Morgantown Land Reuse and Preservation Agency authorizing the Agency to exercise defined powers to purchase tax-delinquent properties.

Adopted this _____ day of _________, 2019

_____________________________
William Kawecki, Mayor

_____________________________
Christine Wade, City Clerk
COOPERATIVE AGREEMENT

This Cooperative Agreement (the "Agreement") is made by and between The City of Morgantown, West Virginia, a municipal corporation and political subdivision of the State of West Virginia (the "City"), and the Morgantown Land Reuse and Preservation Agency, a public corporation established by and operating under the laws of the City (the "Agency"), upon the following terms and conditions:

1. **Recitals.** The parties make the following representations as essential terms of this Agreement:
   
   a. West Virginia law, presently codified at West Virginia Code Chapter 31, Article 18E, authorizes the City to establish the Agency for purposes that include promoting the use of property as public space, development of affordable housing, identification and protection of conservation areas, and promotion of commercial property uses.
   
   b. The City established the Agency by City of Morgantown Ordinance No. 2018-26, to be codified as Article 147 of the Morgantown City Code.
   
   c. State enabling legislation, presently codified at West Virginia Code Chapter 31, Article 18E, Section 9, paragraph (g), authorizes the Agency to exercise certain powers with respect to tax-delinquent properties upon authorization by the City.
   
   d. This Agreement provides the exclusive authorization by the City for the Agency to exercise powers with respect to tax-delinquent properties.

2. **Term.** This Agreement shall remain in force until terminated pursuant to its provisions or by operation of law.

3. **Authority granted to Agency.** The City authorizes the Agency to exercise the following powers with respect to tax-delinquent properties, which properties shall be defined as
those properties encompassed within the provisions of W. Va. Code § 31-18E-9, as it may be amended:

a. Acquire an interest in tax-delinquent property through the provisions of Chapter 11A of the West Virginia Code.

b. Direct the Sheriff of Monongalia County to, prior to certifying the real estate to the State Auditor for disposition pursuant to W. Va. Code 11A-3-44, provide the Agency with a list of all real estate within the jurisdiction of the Agency that meets the following conditions: (i) the property is tax-delinquent; (ii) no person present at the tax sale bids the amount of the taxes, interest, and charges due on any unredeemed tract or lot or undivided interest in the real estate offered for sale.

c. As to any property interest described by Paragraph b., above, purchase the tax lien and pay the taxes, interest, and charges due for any unredeemed tract or lot or undivided interest therein as if the Agency were an individual who purchased the tax lien at the tax sale.

d. Direct the Sheriff of Monongalia County to regularly compile a list of the properties within the Agency’s jurisdiction that are tax-delinquent and either have an assessed value of $25,000 or have been condemned, or both, all as defined and required by W. Va. Code § 31-18E-9, as it may be amended.

e. Exercise the statutory right of first refusal to purchase any tax-delinquent property within the City that has an assessed value of $25,000 or less, upon the following conditions:

i. The Agency shall, within fifteen days of exercise of the right of first refusal, provide written notice to all owners of real property that is adjacent to the tax-delinquent property. For purposes of this Agreement,
the parties represent that the term "adjacent" used in the foregoing sentence means only those parcels of real estate with a boundary in direct contact with the parcel of real estate as to which the right of first refusal is exercised, and that this is the meaning intended for the term "adjacent" used in W. Va. Code § 31-18E-9(g)(3). The parties do not recognize any legal obligation to notify owners of nearby property that does not meet this definition of adjacent, nor do the parties recognize any right in such property owners to purchase the property described by these procedures.

ii. Any such property owner shall have a period of 120 days from the receipt of notice, actual or constructive, to exercise a right to purchase the tax-delinquent property from the Agency for an amount equal to the amount paid for the property by the Agency.

iii. In the event more than one adjacent property owner desires to purchase the tax-delinquent property, it shall be sold to the adjacent property owner offering the highest bid. It is the duty of the adjacent property owner to establish that he or she is the actual owner of property that is adjacent to the tax-delinquent property and all state and local taxes and all fees on his or her adjacent property are current and non-delinquent. The parties anticipate that the Agency will adopt procedures to obtain and accept bids for purposes of this paragraph. Until such procedures are adopted, the parties represent and agree that the provisions of this paragraph require that no purchase offer by an adjacent property owner
be accepted until the expiration of the 120-day notice period as to all adjacent property owners, unless the purchase offer is made by a person or entity owning all of the adjacent property to the parcel at issue.

f. Exercise the statutory right of first refusal to purchase any tax-delinquent property within the City that has been condemned, upon the following conditions:

i. The Agency shall, within fifteen days of exercise of the right of first refusal, provide written notice to all owners of real property that is adjacent to the tax-delinquent property. For purposes of this Agreement, the parties represent that the term "adjacent" used in the foregoing sentence means only those parcels of real estate with a boundary in direct contact with the parcel of real estate as to which the right of first refusal is exercised, and that this is the meaning intended for the term "adjacent" used in W. Va. Code § 31-18E-9(g)(3). The parties do not recognize any legal obligation to notify owners of nearby property that does not meet this definition of adjacent, nor do the parties recognize any right in such property owners to purchase the property described by these procedures.

ii. Any such property owner shall have a period of 120 days from the receipt of notice, actual or constructive, to exercise a right to purchase the tax-delinquent property from the Agency for an amount equal to the amount paid for the property by the Agency.

iii. In the event more than one adjacent property owner desires to purchase the tax-delinquent property, it shall be sold to the adjacent property
owner offering the highest bid. It is the duty of the adjacent property owner to establish that he or she is the actual owner of property that is adjacent to the tax-delinquent property and all state and local taxes and all fees on his or her adjacent property are current and non-delinquent. The parties anticipate that the Agency will adopt procedures to obtain and accept bids for purposes of this paragraph. Until such procedures are adopted, the parties represent and agree that the provisions of this paragraph require that no purchase offer by an adjacent property owner be accepted until the expiration of the 120-day notice period as to all adjacent property owners, unless the purchase offer is made by a person or entity owning all of the adjacent property to the parcel at issue.

4. Duties imposed upon Agency. The City conditions the authority granted to the Agency with respect to tax-delinquent properties, which properties shall be defined as those properties encompassed within the provisions of W. Va. Code § 31-18E-9, as it may be amended, upon the performance of the following duties:

a. Within three days of receipt of any list of properties prepared by the Sheriff of Monongalia County in accordance with the foregoing Section 3, the Agency shall deliver the list to the City Manager.

b. The Agency shall notify the City Manager of its intent to exercise the right of first refusal to purchase any tax-delinquent property, provided that such notice may be delivered by electronic mail to the address of the City Manager at least twenty-four hours in advance of the exercise of the right, in lieu of the notice provisions of this Agreement.
c. The Agency shall deliver to the City Manager an annual report by October 31 of each year identifying, as to the prior City fiscal year, (i) the tax-delinquent properties subject to its right of first refusal; (ii) the properties as to which the right of first refusal was exercised, and, for each, the cost of acquisition, whether the property was redeemed by an adjacent property owner, and the current ownership of the property including details of any transaction disposing of the property.

5. **Termination.** This Agreement may be terminated by either party without cause by delivery of 30 days' advance written notice in compliance with the notice provisions of the Agreement, and this Agreement shall terminate upon dissolution of the Agency in accordance with *W. Va. Code* § 31-18E-14. Termination of this Agreement shall not affect the validity of prior acts under the authority of this Agreement nor the status of title to real estate acquired in connection with such authority.

6. **Notice.** Any notice required or authorized by this Agreement shall be delivered as follows:

To City: The City of Morgantown  
c/o Paul Brake, City Manager  
389 Spruce Street  
Morgantown, WV 26505

To Agency: Morgantown Land Reuse and Preservation Agency  
c/o Chairperson  
389 Spruce Street  
Morgantown, WV 26505

Notices shall be deemed delivered upon deposit in the United States mail, with first class postage prepaid. Either party may modify the notice recipient by delivery of a notice compliant with this section.

7. ** Entire Agreement.** This Agreement contains the entire agreement between the parties with respect to the subject matter hereof, superseding all prior agreements.
8. **Severability.** Should any provision of this Agreement be determined invalid by a court or agency of competent jurisdiction, it is the intent of the parties that the remainder of the Agreement remain in force as though that provision were deleted from the Agreement.

9. **Modification.** This Agreement may be modified only by a writing signed by both parties; provided, however, that this provision shall not limit the authority of City to alter, amend, or dissolve the Agency.

10. **Governing Law.** This agreement is governed by the laws of the State of West Virginia. Any dispute with respect to the Agreement shall be brought before the Monongalia County Circuit Court.

Executed this ____ day of ____________, 2019, by

The City of Morgantown

Morgantown Land Reuse and Preservation Agency

By: Paul J. Brake, ICMA-CM, C. Ec. D.
Its: City Manager

By: David Satterfield
Its: Chairperson
Office of the City Manager

City Manager’s Report for City Council Meeting on January 22, 2019

Information:

1. General Fund Schedule of Revenues and Expenditures – Nov 2018
   Attached you will find a copy of the budget report from November for the General
   Fund. At Tuesday’s meeting, I will be going over the information and describing
   future reporting to include additional funds.

   Included in the packet is a copy of the 2018 Annual Report from the Planning
   Commission. This report provides an overview of activities, initiatives and
   progress of the commission over the past year. No formal action is required – this
   is presented for informational purposes only.

New Business:

1. Proposed Assistance for Furloughed Government Employees
   At Tuesday’s meeting, I will be outlining a plan to provide assistance to city
   residents who are also federal government employees furloughed by the
   government shutdown. I am actively working with the City’s Finance Department,
   Code Enforcement, BOPARC, Parking Authority and Morgantown Utility Board.

   The basic premise of the proposed program is to establish a deferral period for
   City/BOPARC/MUB payments, including water/garbage/utility payments, fees
   such as (fire protection fees and permit fees) and parking fees. Such a program
   would be in effect during the duration of the federal government shutdown to help
   those residents during this financially stressful time.

   At this time, I am waiting for a response back from MUB. The MUB Board of
   Directors’ next meeting is scheduled for Monday, January 21. I am currently
   working with the General Manager about the details of the proposed program.
   However, it is not finalized at the time I am compiling this report to you. More
   details will be forthcoming and the merits of such a program will be evaluated by
   the MUB board.
2. **Recommended Bus Shelter Locations to Traffic Commission**
   I am meeting with David Bruffy, Director of the Mountain Line Transit Authority, about the proposed location of the bus shelters in the downtown area and possibly elsewhere.

   I will be providing additional information to you at Tuesday’s meeting. I am recommending that the location of those shelters be reviewed by the City’s Traffic Commission.

3. **Financial and Program Transparency Proposal**
   At the previous meeting, City Council had a preliminary discussion about greater transparency about financial reporting. I agree with the overall approach to a variety of Open Data initiatives that leads to increasing transparency. I am proposing a motion directing the City Manager to move this forward and come back with a written proposal at February 4, 2019 Regular City Council Meeting.

   The overall goals of the proposal will include two key elements:

   1. The City will help our residents understand how their local tax dollars are spent in the community while providing a meaningful context as how those expenditure compare to peer communities.
   2. We will strive to operate and communicate more effectively and efficiently by provide information about fiscal policy and benchmarking.

   I look forward to our discussion at Tuesday’s meeting.

   Paul J. Brake, ICMA-CM, CEcD
   City Manager, Morgantown, WV
# City of Morgantown

## General Fund Schedule of Revenues and Expenditures

### For the Month Ended November 30, 2018

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<th>REVENUES</th>
<th>Fiscal Calendar 2019</th>
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<td>Business &amp; Occupational Tax</td>
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<td>Property Tax</td>
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<td>Fines and Forfeitures</td>
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<td>License and Permits</td>
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<td>Interfund Charges</td>
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<td>Miscellaneous</td>
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<td>Other Charges For Services</td>
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<td>Prior Year Balance</td>
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<td><strong>Grand Total</strong></td>
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<table>
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<th>EXPENSES</th>
<th>Fiscal Calendar 2019</th>
<th>Fiscal Calendar 2018</th>
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<td></td>
<td>Current Budget</td>
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<td>417 City Attorney</td>
<td>387,678.00</td>
<td>156,114.03</td>
</tr>
<tr>
<td>420 Engineering</td>
<td>711,679.00</td>
<td>165,690.25</td>
</tr>
<tr>
<td>422 Personnel</td>
<td>244,911.00</td>
<td>58,963.32</td>
</tr>
<tr>
<td>436 Building Inspection</td>
<td>1,255,354.00</td>
<td>442,881.25</td>
</tr>
<tr>
<td>437 Planning &amp; Zoning</td>
<td>370,760.00</td>
<td>118,187.80</td>
</tr>
<tr>
<td>439 Information Technology</td>
<td>343,443.00</td>
<td>112,871.63</td>
</tr>
<tr>
<td>440 City Hall</td>
<td>678,044.00</td>
<td>205,151.68</td>
</tr>
<tr>
<td>700 Police Department</td>
<td>9,453,206.00</td>
<td>4,381,920.56</td>
</tr>
<tr>
<td>706 Fire Department</td>
<td>6,445,347.00</td>
<td>2,965,809.99</td>
</tr>
<tr>
<td>750 Street Department</td>
<td>2,649,807.00</td>
<td>999,770.88</td>
</tr>
<tr>
<td>752 Signs &amp; Signals</td>
<td>774,993.00</td>
<td>270,281.45</td>
</tr>
<tr>
<td>754 Equipment Maintenance</td>
<td>735,765.00</td>
<td>274,579.82</td>
</tr>
<tr>
<td>950 Urban Landscape</td>
<td>245,400.00</td>
<td>102,940.69</td>
</tr>
<tr>
<td>707 Animal Control</td>
<td>39,060.00</td>
<td>7,323.39</td>
</tr>
<tr>
<td>424 Contributions</td>
<td>499,279.00</td>
<td>160,734.02</td>
</tr>
<tr>
<td>444 Transfers</td>
<td>8,478,504.00</td>
<td>3,575,348.36</td>
</tr>
<tr>
<td>699 Contingencies</td>
<td>297,430.00</td>
<td>-</td>
</tr>
<tr>
<td>438 Elections</td>
<td>31,500.00</td>
<td>1,762.50</td>
</tr>
<tr>
<td>800 Garbage Department</td>
<td>1,275,000.00</td>
<td>352,986.76</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>37,282,609.00</strong></td>
<td><strong>18,104,625.99</strong></td>
</tr>
</tbody>
</table>

**Target Year-to-Date Percentage**: 41.6%
THE CITY OF MORGANTOWN
WEST VIRGINIA

2018 ANNUAL REPORT
Planning Commission

The West Virginia State Code Chapter 8A-2-11 requires Planning Commissions to:

"Make an annual report to the appropriate governing body concerning the operation of the planning commission and the status of planning within its jurisdiction."

The Morgantown Planning Commission respectfully submits this 2018 Annual Report to the Morgantown City Council.

Morgantown Land Use Planning Milestones

1944.............. City Council adopted first Zoning Ordinance
1959.............. West Virginia Planning Enabling Act Adopted
1961.............. City's First Comprehensive Plan Adopted
1970.............. Comprehensive Plan Updated
1979 ............ First City Planner Hired
1999.............. Comprehensive Plan Update Adopted
2006.............. Planning & Zoning Code Modernized and Codified
2010.............. Downtown Strategic Plan Update Adopted
2013.............. Comprehensive Plan Update Adopted
2016.............. Small Area Plan – Future Study Area No. 17
2017.............. Small Area Plan – Future Study Area No. 2
2018.............. Small Area Plan – Future Study Area No. 18
2018.............. Small Area Plan – Future Study Area No. 16

2018 Planning & Zoning Cases

The following table illustrates the caseload for the Planning Commission and Board of Zoning Appeals during the 2016, 2017, and 2018 calendar years.

<table>
<thead>
<tr>
<th>PC</th>
<th>BZA</th>
<th>Number of Applications</th>
<th>2018 Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>2016</td>
<td>2017</td>
</tr>
<tr>
<td>Site Plans (OSI)</td>
<td></td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Minor Subdivisions</td>
<td></td>
<td>18</td>
<td>18</td>
</tr>
<tr>
<td>Major Subdivisions</td>
<td></td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Map Amendments</td>
<td></td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>Text Amendments</td>
<td></td>
<td>8</td>
<td>12</td>
</tr>
<tr>
<td>Variances</td>
<td></td>
<td>47</td>
<td>42</td>
</tr>
<tr>
<td>Conditional Uses</td>
<td></td>
<td>16</td>
<td>10</td>
</tr>
<tr>
<td>Administrative Appeals</td>
<td></td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>98</td>
<td>91</td>
</tr>
</tbody>
</table>
Citizen Planners

The success of local planning policies, programming, and services depends largely on the commitment and integrity of residents appointed by the Morgantown City Council to serve on various planning-related commissions, boards, and committees. Morgantown is fortunate to enjoy a well-informed public willing to serve in the role of “Citizen Planner.” The following table identifies these volunteers and their respective terms as of December 31, 2018.

<table>
<thead>
<tr>
<th>Citizen Planner</th>
<th>Date of Original Appointment</th>
<th>Current Term</th>
<th>Tenure (in months)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Planning Commission</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Peter DeMasters, President 6th Ward Representative</td>
<td>03/21/06</td>
<td>01/01/17 – 12/31/19</td>
<td>152</td>
</tr>
<tr>
<td>Carol Pyles, Vice-President 7th Ward Representative</td>
<td>09/17/08</td>
<td>01/01/16 – 12/31/18</td>
<td>123</td>
</tr>
<tr>
<td>Sam Loretta 1st Ward Representative</td>
<td>06/20/06</td>
<td>01/01/18 – 12/31/20</td>
<td>149</td>
</tr>
<tr>
<td>Tim Stranko 2nd Ward Representative</td>
<td>03/21/07</td>
<td>01/01/18 – 12/31/20</td>
<td>140</td>
</tr>
<tr>
<td>William Blosser 3rd Ward Representative</td>
<td>11/05/2013</td>
<td>01/01/17 – 12/31/19</td>
<td>61</td>
</tr>
<tr>
<td>William Petros 4th Ward Representative</td>
<td>01/19/10</td>
<td>01/01/16 – 12/31/18</td>
<td>107</td>
</tr>
<tr>
<td>Michael Shuman 5th Ward Representative</td>
<td>08/04/09</td>
<td>01/01/16 – 12/31/18</td>
<td>112</td>
</tr>
<tr>
<td>Ron Dulaney Jr. City Councilor</td>
<td>07/01/17</td>
<td>City Council term ending 06/30/19</td>
<td>18</td>
</tr>
<tr>
<td>Julie Robison Administration Representative</td>
<td>11/07/17</td>
<td>at the will of City Manager</td>
<td>13</td>
</tr>
</tbody>
</table>

**PC Tenure Summary:** Total: 875 mos. or 72.92 yrs. Average: 97.2 mos. or 8.1 yrs.

<table>
<thead>
<tr>
<th>Board of Zoning Appeals</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Harrison Case</td>
<td>2/21/2017</td>
<td>2/21/17 – 12/31/19</td>
<td>23</td>
</tr>
<tr>
<td>Tom Shamberger</td>
<td>9/19/2017</td>
<td>9/19/17 – 12/31/18*</td>
<td>8</td>
</tr>
<tr>
<td>Kevin Meehan</td>
<td>10/17/2017</td>
<td>10/17/16 – 12/31/18</td>
<td>15</td>
</tr>
<tr>
<td>Chris Benison</td>
<td>12/5/2017</td>
<td>12/5/17 – 12/31/20</td>
<td>12</td>
</tr>
<tr>
<td>Heidi Cook</td>
<td>3/20/2018</td>
<td>4/3/18 – 12/31/20</td>
<td>9</td>
</tr>
</tbody>
</table>

**BZA Tenure Summary:** Total: 67 mos. or 5.58 yrs. Average: 13.4 mos. or 1.1 yrs.

* T. Shamberger resigned in May 2018 and this seat has remained vacant through 31 DEC 2018.
The following table identifies attendance trends for the 2016, 2017, and 2018 calendar years. Two (2) Planning Commission and one (1) BZA meetings were canceled in 2018 due to the lack of respective cases to review and consider.

<table>
<thead>
<tr>
<th>Citizen Planner</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>Three-Year Attendance Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Absent</td>
<td>Present</td>
<td>Absent</td>
<td>Present</td>
</tr>
<tr>
<td>Planning Commission</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Peter DeMasters 6th Ward Representative</td>
<td>4</td>
<td>8</td>
<td>1</td>
<td>10</td>
</tr>
<tr>
<td>Carol Pyles 7th Ward Representative</td>
<td>3</td>
<td>9</td>
<td>4</td>
<td>7</td>
</tr>
<tr>
<td>Sam Loretta 1st Ward Representative</td>
<td>0</td>
<td>12</td>
<td>0</td>
<td>11</td>
</tr>
<tr>
<td>Tim Stranko 2nd Ward Representative</td>
<td>2</td>
<td>10</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>William Blosser 3rd Ward Representative</td>
<td>0</td>
<td>12</td>
<td>0</td>
<td>11</td>
</tr>
<tr>
<td>William Petros 4th Ward Representative</td>
<td>2</td>
<td>10</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>Michael Shuman 5th Ward Representative</td>
<td>4</td>
<td>8</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>Ronald Duianey, Jr. City Councilor</td>
<td>N/A</td>
<td>N/A</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>Julie Robison Administration Representative</td>
<td>N/A</td>
<td>N/A</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Board of Zoning Appeals</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Harrison Case</td>
<td>N/A</td>
<td>N/A</td>
<td>1</td>
<td>8</td>
</tr>
<tr>
<td>Tom Shamberger</td>
<td>N/A</td>
<td>N/A</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>Kevin Meehan</td>
<td>N/A</td>
<td>N/A</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Chris Benison</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Heidi Cook</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
2018 Building Permits and Construction Value

The following table identifies building permit and construction value (nominal) trends for the 2016, 2017, and 2018 calendar years as tracked and reported by the City’s Code Enforcement Department.

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>% Change</th>
<th>2017</th>
<th>% Change</th>
<th>2018</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of Building Permits Issued</td>
<td>1,555</td>
<td>-5.5%</td>
<td>1,910</td>
<td>22.8%</td>
<td>1,680</td>
<td>-12.0%</td>
</tr>
<tr>
<td>Total Construction/ Improvement Value</td>
<td>$33,010,428</td>
<td>-67.7%</td>
<td>$36,267,943</td>
<td>9.9%</td>
<td>$20,644,918</td>
<td>-43.1%</td>
</tr>
<tr>
<td>Total Amount of Building Permit Related Fees Paid to the City</td>
<td>$201,059</td>
<td>-14.2%</td>
<td>$206,042</td>
<td>2.5%</td>
<td>$161,668*</td>
<td>-21.5%</td>
</tr>
</tbody>
</table>

*It should be noted that, effective 01 JUL 2018, an additional $15,939 in fees were collected following City Council’s restructuring of the development application, plans review, and permit fee schedule.

Planned Unit Developments (PUDs)

As of December 31, 2018, there have been seven (7) Planned Unit Development (PUD) Outline Plans recommended by the Planning Commission and approved by City Council. The following narrative provides a brief update on the history and status for each PUD [Article 1357.03(D)(4)(c)].

- **Square at Falling Run** – PUD Outline Plan was approved in 2003. Phase I to construct “The Augusta” was completed and tenants occupied the buildings in September 2007. The Planning Division reports the developer filed bankruptcy and most, if not all the related realty was acquired by West Virginia University. The 2013 Comprehensive Plan Update recommends a new zoning district be developed to include most, if not all WVU’s realty.

- **SC Bodner** – PUD Outline Plan was approved in 2006 and an amendment approved in 2008. The construction of “Mountaineer Place Apartments” has been completed and occupancy permits issued Fall 2010.

- **Grand Central Apartments** – PUD Outline Plan was approved in 2007 and an amendment approved in December 2008. The amendment approval included, among others, a condition that the PUD Development Plan be reviewed and approved by the Planning Commission within 18 months following City Council approval of the Outline Plan. The PUD Development Plan was not submitted and City Council, with the recommendation of the Planning Commission, consequentially enacted Ordinance 10-34 in September 2010 rescinding the PUD designation and reclassifying the subject realty to its previous zoning. It should be noted that the subject site and surrounding area is identified in the 2013 Comprehensive Plan Update Appendix A as a Future Study Area No. 7. The related “Small Area Study” project is programmed for 2019.

- **Westminster House** – PUD Outline Plan was approved in December 2008 and amendments approved November 2009, February 2011, October 2011, and December 2011 extending the deadline to submit the PUD Development Plan. City Council, with the recommendation of the Planning Commission and consent of the developer, enacted Ordinance 12-48 in November 2012 rescinding the PUD designation and reclassifying the subject realty to its previous zoning. The zoning for the subject site was again reclassified to B-4, General Business District by Ordinance 13-47 in September 2013 and construction of the “Central Place Apartments”
development on the subject site was completed in the Summer 2015.

- **Habitat for Humanity** – PUD Outline Plan was approved in July 2009 and an amendment approved February 2011 to extend the deadline to submit the PUD Development Plan. City Council, with the recommendation of the Planning Commission and consent of the developer, enacted Ordinance 12-03 in January 2012 rescinding the PUD designation and reclassifying the subject realty to its previous zoning. Habitat for Humanity has constructed a total of six (6) new single-family homes on Jersey Avenue and ten (10) new single-family homes on Addison Circle.

- **Beech View Place** – PUD Outline Plan was approved in March 2010. Construction has been completed with full residential occupancy and the majority of the retail spaces occupied. The Planning Division reports the property was transferred in 2016 and rebranded by the new owner to “State on Campus”.

- **Glenn Ridge Apartments** – PUD Outline Plan was approved in August 2015 to construct three (3) apartment buildings with a mix of 149 one- and two-bedroom units with a maximum number of 157 occupants. The PUD Development Plan was not submitted and City Council, with the recommendation of the Planning Commission, consequentially enacted Ordinance 17-39 in October 2017 rescinding the PUD designation and reclassifying the subject realty to its previous zoning designations.

### 2019 Priorities & Planned Activities

- **City of Morgantown 2017-2019 Strategic Plan** – In December 2017, City Council finalized a strategic plan to serve as a road map guiding its vision toward implementing significant, measurable and attainable improvements. It is anticipated that the Planning Commission will have direct or indirect roles in contributing to the following strategic goals and objectives.

<table>
<thead>
<tr>
<th>Attractive Amenities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective 1: Continue to revitalize the riverfront</td>
</tr>
<tr>
<td>Promote infill and redevelopment in the Wharf District</td>
</tr>
<tr>
<td>UPDATE/STATUS – The Planning Division continues to engage potential development interest for the reuse of existing buildings and new construction.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cooperative Relationships</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective 1: Leverage and expand intergovernmental relationships</td>
</tr>
<tr>
<td>Development relationships with other political entities for cooperative service delivery</td>
</tr>
<tr>
<td>UPDATE/STATUS – The Planning Division continues to contribute to the Morgantown-Monongalia Metropolitan Planning Organization (MMMPO) through active membership on its Transportation Technical Advisory Committee (TTAC). Additionally, staff attends, as appropriate, meetings of the City’s Housing Advisory Commission and the City’s Bicycle Board</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Excellent City Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Objective 3: Promote collaborative code enforcement</td>
</tr>
<tr>
<td>Evaluate appropriate staffing assignments and levels to address code violations</td>
</tr>
<tr>
<td>UPDATE/STATUS – Additional funding was requested in the FY2019 City Budget to increase Planning Division staff by one (1) full-time equivalent position focused on zoning enforcement. This request will be submitted again in the FY2020 City Budget.</td>
</tr>
</tbody>
</table>
### Fiscal Stability

**Objective 3:** Institute tax and fee collection best practices

Conduct and evaluate fees and charges for appropriateness to recoup cost of service(s)

**UPDATE/STATUS** – For FY2019, fees for services have been implemented for Code Enforcement, Fire Department, Planning Division, and Engineering Department. For the first five (5) months, fee collections have increased by $25,815 or 85%.

### Quality Development

**Objective 1:** Promote strategic community development

Provide updates of the comprehensive plan implementation regularly

**UPDATE/STATUS** – As recommended in the 2013 Comprehensive Plan Update, two (2) “future study areas” planning projects have been completed, two (2) projects will be presented to the Planning Commission in the first quarter of 2019, and two (2) projects will be initiated in the first quarter of 2019. Four (4) additional “future study area” projects are anticipated through the remainder of 2019, representing 60% completion of the 16 identified “future study areas”.

Analyze and review downtown development and design standards

**UPDATE/STATUS** – In 2017 and 2018, City Administration presented 19 text amendment ordinances to the City’s Planning and Zoning Code that served to significantly advance design standards for commercial, mixed-use, and multi-family development across all zoning districts, as recommended in the 2013 Comprehensive Plan Update. Several of these amendments addressed most of the 2010 Downtown Strategic Plan Update recommendations for the downtown B-4 zoning district. Remaining amendment recommendations for the B-4 District are anticipated in 2019.

### Vibrant Downtown

**Objective 1:** Encourage the continued enhancement and diversity of the downtown area

Utilize the Main Street Market Data Study. Encourage diversity in downtown development, businesses, and activities.

**UPDATE/STATUS** – City Administration worked closely with SunCap Properties to obtain Planning Commission DSI Site Plan approval for the redevelopment of the former Dairy Queen site at 461 High Street.

### Attainable Housing

**Objective 1:** Promote quality and diversification of housing

Research tools to increase affordable housing through inclusionary and incentive zoning practices

**UPDATE/STATUS** – The Planning Division completed and circulated a draft “Zoning and Affordable Housing White Paper” in March 2018.

Under the direction of the City Manager’s Office, the Planning Division will continue to develop and undertake implementation strategies in 2019 intended to advance these goals and objectives accordingly.

- **Small Area Studies** – Strategies NH 1.2 and ED 5.7 of the 2013 Comprehensive Plan Update provides for the preparation and implementation of small area studies for 16 “Future Study Areas”, which are identified in Appendix A of the Plan. Planning projects were completed in 2018 for Study Areas Nos. 16 and 18. Their respective reports will be presented to the Planning Commission in the first quarter of 2019, followed by zoning map amendments recommendations. Additionally, three to four studies will be completed in 2019.
• **Citizen Planner Training** – Given recent turnover in Board of Zoning Appeals (BZA) membership in 2018 and the anticipation of at least one new member starting January 2019, training will be scheduled in the first quarter of 2019.

• **Modernization of Subdivision Regulations** – The Planning Commission and City Council completed the lengthy task of modernizing and codifying the City’s zoning regulations in 2006. The fundamental purpose of this endeavor was to implement progressive land use policies and strategies as well as comply with the State Legislature’s similar effort in 2004 to modernize the State’s Planning Enabling Law. Changes in State Code have created opportunities to streamline the review and approval of subdivision petitions. Incorporating these opportunities in Morgantown’s Planning and Zoning Code requires a major amendment to the City’s subdivision regulations. City Council allocated $75,000 in FY 2019 to complete this project. A related request for proposals will be published in the first quarter of 2019, with project completion anticipated within 9 to 12 months.

• **Geographic Information System (GIS)** – The Monongalia County Assessor’s Office maintains a web-based GIS parcel viewer [https://ags.agdmaps.com/wv/mon/](https://ags.agdmaps.com/wv/mon/). The Planning Division has completed the laborious task of editing the City’s zoning district boundaries to align with the County’s GIS-based parcel mapping boundaries. A Planning Commission workshop will be requested in the first quarter of 2019 to study and evaluate the work, with the purpose of placing related zoning map amendments before City Council for adoption shortly thereafter. The County Assessor’s Office has agreed to include the City’s zoning spatial data as a viewable layer on the County’s web-based Parcel Viewer. This will significantly enhance citizen and customer access to the City’s zoning classification information.

  Additionally, General Fund resources have been programmed and direction given by the City Manager’s Office to recruit a full-time GIS professional, outsourced technical support, and acquire necessary hardware and software to launch an integrated City GIS. Related tasks being initiated 2018, the engagement of a technical support consultant is anticipated in the first quarter of 2019 and the hiring of a full-time equivalent position is anticipated in the second quarter of 2019.

• **Sign Regulations** – One of the more difficult elements of any zoning regulation, the City’s Sign Regulations require significant revisions in response to the number of related variances granted and the SCOTUS Reed v. Town of Gilbert (2015) decision. This project is funded, a consultant engaged, but has been delayed due to workload constraints. The Planning Division is committed to completing this project in 2019.

• **Future Study Area No. 2** – In February 2018, the Planning Commission accepted the Small Area Plan and Recommendations Report for Future Study Area No. 2. A transportation operational study of the Richwood Avenue and Willey Street intersection was recommended, the completion of which by the Morgantown-Monongalia Metropolitan Planning Organization (MMMPO) is anticipated in the first quarter of 2019. The Planning Division will initiate related zoning map and text amendments immediately thereafter.

• **2023 Comprehensive Plan Update** – In hopes of building on the collaborative success of the 2013 Comprehensive Plan Update process, City Administration will, in the fourth quarter of 2019, begin the process of securing multi-year funding commitments from the Morgantown-Monongalia Metropolitan Planning Organization (MMMPO), the Monongalia County Commission, and neighboring municipalities. This will align with the timing of the MMMPO’s next Metropolitan Transportation Plan (MTP) and publication of the 2020 decennial census data.
1. University Ave between Garrett St & Chamber of Commerce Building
2. Courthouse
3. Pleasant & University between Morgantown Brewing and the corner
4. Pleasant Street before Chestnut
5. Pleasant Street at Stop Sign and Parking Pay Machine
6. Spruce Street across from Morgantown Public Library
7. High Street by Sandwich U.
8. Willey & University
9. Walnut before lane split @PSB