AGENDA
MORGANTOWN CITY COUNCIL
REGULAR MEETING
March 5, 2019
7:00 p.m.

1. CALL TO ORDER:

2. ROLL CALL:

3. PLEDGE TO THE FLAG:

4. APPROVAL OF MINUTES: February 5, 2019, Regular Meeting minutes, February 19, 2019 Special Meeting minutes, February 26, 2019 Special Meeting minutes, and February 26, 2019 Committee of the Whole Meeting minutes. February 19, 2019 Regular Meeting minutes will be ready at the March 19, 2019 Regular Meeting.

5. CORRESPONDENCE: PRESENTATION BY BARBARA WATKINS FROM MAINSTREET MORGANTOWN REGARDING THE FACADE IMPROVEMENT PROGRAM

6. PUBLIC HEARINGS:
   A. AN ORDINANCE AUTHORIZING THE HOME RULE PLAN AMENDMENT

7. UNFINISHED BUSINESS:
   A. Consideration of APPROVAL of (SECOND READING) of AN ORDINANCE AUTHORIZING THE HOME RULE PLAN AMENDMENT
   B. BOARDS & COMMISSIONS:

8. PUBLIC PORTION WHICH SHALL BE SUBJECT TO RULES ESTABLISHED BY COUNCIL AND ADOPTED BY RESOLUTION:

9. SPECIAL COMMITTEE REPORTS:

10. CONSENT AGENDA:

11. NEW BUSINESS:
   A. PRESENTATION 2019-2020 PROPOSED BUDGET
   B. Consideration of APPROVAL of (FIRST READING) of AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF MORGANTOWN FOR THE FISCAL YEAR 2019-2020
   D. Consideration of APPROVAL of A RESOLUTION AUTHORIZING AN INTERFUND LOAN
BERWEEN THE CAPITAL ESCROW FUND AND THE MORGANTOWN MUNICIPAL AIRPORT

E. Consideration of APPROVAL of (FIRST READING) of AN ORDINANCE PROVIDING FOR THE ZONING RECLASSIFICATION OF ALL AND A PORTION OF PARCELS OF REAL ESTATE IN THE FIRST WARD OF THE CITY OF MORGANTOWN FROM I-1, INDUSTRIAL DISTRICT TO B-2, SERVICE BUSINESS DISTRICT BY AMENDING ARTICLE 1331 OF THE PLANNING AND ZONING CODE OF THE CITY OF MORGANTOWN AS SHOWN ON THE EXHIBIT HERETO ATTACHED AND DECLARED TO BE A PART OF THIS ORDINANCE AS IF THE SAME WERE FULLY SET FORTH HEREIN

12. CITY MANAGER'S REPORT:

INFORMATION:

1. STONEHURST DEVELOPMENT – IMPACT TO HAYMAKER FOREST AND ADJOINING FIRST WARD & SOUTH PARK NEIGHBORHOODS
2. CITY COMMUNITY NEWSLETTER – MORGANTOWN MESSENGER

NEW BUSINESS:

1. AMENDING THE FY 2018-2019 CAPITAL ESCROW AND AIRPORT IMPROVEMENT FUND
2. FESTIVAL PERMIT FOR WV BITES AND BREWS EVENT
3. REQUEST FOR FUNDING – HISTORICAL MARKER AT INDIAN PARK – BURROWS CEMETERY

13. REPORT FROM CITY CLERK:

14. REPORT FROM CITY ATTORNEY:

15. REPORT FROM COUNCIL MEMBERS:

16. ADJOURNMENT:

*If you need an accommodation contact us at (304) 284-7439*  

Page 2 of 43
REGULAR MEETING February 5, 2019: The regular meeting of the Common Council of the City of Morgantown was held in the Council Chambers of City Hall on Tuesday, February 5, 2019, at 7:18 pm.

PRESENT: City Manager Paul Brake, Assistant City Manager Emily Muzzarelli, City Attorney Ryan Simonton, City Clerk Christine Wade, Mayor William Kawecki, and Council Members: Rachel Fetty, Ryan Wallace, Deputy Mayor Jenny Selin, Ron Dulaney, Mark Brazaitis, and Barry Wendell.

The meeting was called to order by Mayor Kawecki.

APPROVAL OF MINUTES: January 22, 2019, Special Meeting minutes were approved by consensus.

CORRESPONDENCE: Morgantown Police Department (MPD) Chief Ed Preston spoke to address the riot which began as sled riding and ultimately grew over several hours on Spruce Street. Chief advised that when criminal activity such as throwing projectiles and setting fires on streets began, at that point it was declared a riot. Public Works crews attempted to plow the streets but could not due to students on the streets. Around 2:45 pm WVU police called the MPD regarding the situation with 400-500 people. Alcohol violations were involved and crews spent over an hour on the street trying to remove students. Officers shot pepper balls only above the rafters, not into the crowd. At 3:48 pm it was declared a riot. Officers asked the crowd to clear the street, but this did not occur, so they used a Long Range Acoustic Device (LRAD), a loud speaker that sounds out a loud annoying noise. The LRAD was deployed twice. Lastly, 37 mm smoker canisters were deployed which caused the crowds to leave. Chief explained that there was one report of a contusion. Councilor Wallace asked what steps the city could take to prevent these types of things from happening. Chief Preston shared that they are watching body cam videos, listening to radio traffic, and looking at social media. He also advised that they are also looking for people who were committing the violations, and that they will work in conjunction with WVU Police. Ron Justice, WVU State and Local Relations Specialist, shared that the activity is not condoned. From the initiation of contact, law enforcement worked in collaboration. He noted that footage will eventually be shared, and that agencies have been successful in working together. He wants to learn from this to prevent things like this from happening in the future. He greatly appreciates the communication and cooperation, and wants people to know that they are working together to get the best outcome. Councilor Fetty advised that she bumped into Ms. McConnell and appreciated speaking with her. She echoed the appreciation of collaboration among the agencies and acknowledged the efforts of WVU. Councilor Fetty also shared that it was painful to see the events transpire but appreciates that we did not see any weapons and no batons. She also stated that hearing of only one potential injury is a reflection of the Departments. Councilor Selin shared that she, Dulaney, and Fetty toured the PD. She mentioned one discussion during the tour was the collaboration among the agencies and appreciates the use of creative methods used to tame the crowd. Chief Preston shared that any time we have an incident we have a protocol to follow, and each time there is a review of the incidents afterward to ensure protocol was used. Mayor Kawecki shared his appreciation of WVU and stated that he, along with the remaining council, are proud of our PD. Chief Preston shared that he will be sending a briefing to the City Manager.

Councilor Fetty shared that a young woman contacted her from WVU regarding a 5k race and bus schedules. She stated that a gentleman in a wheelchair was left behind because the lift was not working. Councilor Fetty shared that she will forward the information to the City Manager. She also shared her concern regarding the potential danger to residents due to adverse weather and no bus shelters.

Councilor Wallace noted updates from Charleston regarding bills in the Legislature that affect municipalities, specifically House Bill (HB) 2708 and HB 2699. HB 2708 is titled Local Government Labor and Consumer Marketing Regulatory Regulation Act. This effectively decreases the municipalities under Home Rule. The main focus of the West Virginia Municipal League is to push for Home Rule. HB 2699 is a bill to amend and reenact 865 of the code of WV regarding minor boundary adjustment provided that 50 percent or more of the land area to be annexed should be occupied residential land. He shared to please raise any concerns to the delegates. Councilor Wallace received communication from Vanessa Reeves of the First ward regarding support of the power purchase agreement, allowing people to participate in the energy market. He shared that this is a good bill and supports it.
Councilor Wendell noted items he received this week. Two items were regarding snow not being removed from the streets, but noted that one was a dead end street. Another one wondered why the three dollar increase did not include snow removal. Lastly, the other two emails today were related to the power sharing resolution being discussed this evening.

**PUBLIC HEARING:** None

**UNFINISHED BUSINESS:** None

**A. BOARDS & COMMISSIONS:**

Motion by Delaney, second by Brazaitis, to re-appoint Gary Murdock, by consensus, to the Building Commission for another 5-year term.

Motion by Brazaitis, second by Dulaney, to re-appoint Clement Solomon, by consensus, to the Transit Authority for another 2-year term.

Motion by Deputy Mayor Selin, second by Fetty, to re-appoint Jenny Dinsmore, by consensus, to the Transit Authority for another 2-year term.

Motion by Wendell, second by Brazaitis, to appoint Tina Tallaksen, by consensus, to the Met Theatre Commission for a 1-year term.

Motion by Dulaney, second by Deputy Mayor Selin, to appoint Richard McEwuen, by consensus, to the Met Theatre Commission for a 2-year term.

Motion by Brazaitis, second by Dulaney, to appoint Joshua Williamson, by consensus, to the Met Theatre Commission for a 2-year term.

**B. AUDIT PRESENTATION**

David Shriver of Tetrick and Bartlett spoke regarding the Auditor’s report.

**PUBLIC PORTION:**

Mayor Kawecki declared the Public Portion open.

Ashton Bray, 262 Kingwood Street, asked for Council support in growing a garden in the Greenmont community and asked to be placed on the agenda for the next Committee of the Whole.

James Kotcon, 414 Tyrone Avery Road, spoke regarding the Green Team’s presentation of their Annual report. He gave corrections to statements which were provided during the presentation of the Green Team’s report.

**SPECIAL COMMITTEE REPORTS:**

Councilor Selin spoke regarding bicycle and pedestrian incidents. Councilor Selin provided handouts and shared information regarding the Morgantown Monongalia Metropolitan Planning Organization (MMMPO) initiative. She shared that they hired a national consultant and there are many planning initiatives. Councilor Selin stated that there was a meeting at the Metropolitan Theatre regarding bicycle input from citizens. She noted there is information online at MMMPO and it directs you to the planning initiative. She shared that people are working together and coordinating to improve pedestrian and bicycle safety.
CONSENT AGENDA: None

NEW BUSINESS:

A. Consideration of APPROVAL of (FIRST READING) of AN ORDINANCE AUTHORIZING THE HOME RULE BOARD

City Manager explained, motion by Wallace, second by Selin, to approve the above entitled Ordinance to second reading. After discussion. Motion carried 7-0.

B. Consideration of APPROVAL of (FIRST READING) of AN ORDINANCE REQUIRING FINANCIAL DISCLOSURE REQUIREMENTS FOR ELECTED OFFICIALS

City Manager explained, motion by Wallace, second by Fetty, to approve the above entitled Ordinance to second reading. After discussion. Motion carried 7-0.

C. Consideration of APPROVAL of (FIRST READING) of AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE CITY CODE

City Manager explained, motion by Selin, second by Brazaitis, to approve the above entitled Ordinance to second reading. After discussion. Motion carried 7-0.

D. Consideration of APPROVAL of A RESOLUTION OF THE CITY OF MORGANTOWN SUPPORTING THE LEGALIZATION OF POWER PURCHASE AGREEMENTS IN WEST VIRGINIA

City Manager explained, motion by Brazaitis, second by Wallace, to approve the above resolution. Motion by Brazaitis, second by Wendell, to amend the above entitled resolution. After discussion. Motion carried 7-0.

E. Consideration of APPROVAL of A RESOLUTION AUTHORIZING CITY MANAGER, PAUL BRAKE, TO ACT ON ITS BEHALF TO ENTER A CONTRACTUAL AGREEMENT WITH THE DIVISION OF JUSTICE AND COMMUNITY SERVICES, TO RECEIVE AND ADMINISTER GRANT FUNDS FOR THE SUPPORT OF PREVENTION RESOURCE OFFICERS FOR MOUNTAINEER MIDDLE SCHOOL AND SUNCREST MIDDLE SCHOOL

City Manager explained, motion by Wallace, second by Selin, to approve the above entitled resolution. After discussion. Motion carried 7-0.

CITY MANAGER’S REPORT:

INFORMATION:

1. BUDGET CALENDAR

City Manager explained and asked for a working session on Tuesday evening at 7pm.

NEW BUSINESS:

1. FINANCIAL AND PROGRAM TRANSPARENCY PROPOSAL

City manager explained. Motion by Wallace, second by Selin. After discussion. Motion carried 7-0.

2. PROPOSED 2019 PAVING LIST

City manager explained. Asked to suspend the rules to allow City Engineer to speak. City Engineer explained. Motion by Wallace, second by Wendell. After discussion. Motion carried 7-0.

REPORT FROM CITY CLERK: City Clerk Christine Wade spoke about the Police Department’s recruitment for new officers. Applications are available on the City website and will be accepted until 5:00 pm on March 15, 2019. Applications can be sent to the City Clerk’s office. She also spoke about the updates to the website regarding the
upcoming City election. Citizens can find voter registration, polling locations and additional election information on the City’s website.

**REPORT FROM CITY ATTORNEY:**

Mayor Kawecki asked City Attorney if he had any comment regarding HB 2699. City Attorney shared that he had not heard anything from the Municipal League or elsewhere suggesting that that bill is likely to pass but he will be glad to look into it and follow up with the Municipal League regarding any prospects for changes. He shared that he is also tracking other bills such as the Home Rule bill and the Small Cell Wireless Facilities Act, and asks that if Council has any questions, he will be glad to assist.

**REPORT FROM COUNCIL MEMBERS:**

Councilor Fetty thanked the staff. She shared that she was concerned with the situation on Spruce Street, and that the social media was distressing. She shared that it was good to hear that there was only one injury and was happy to see the collaboration among agencies and staff. She noted that she is looking forward to report from the PD, and acknowledges the pressure that was put on the public safety crews. Councilor Fetty felt sorry that they had a negative experience. She is grateful for Jim Goff from Finance and states that it is good to see a clean audit. She notes her appreciation for the time he spends. She congratulated Councilwoman Selin for her work on pedestrian safety. February 23, 2019, there are ways to get involved with the community, such as the Art Auction for Monongalia County Child Advocacy Center, Wheeling Gardener, and Empty Bowls. She stated to contact any of those organizations to volunteer or participate as they are all wonderful community activities.

Councilor Wallace spoke regarding the Spruce Street riot. He shared that we have work to do to convince the community to get on board. He also noted that at 5:00 am on Saturday morning someone knocked on his door at his home. The student was inebriated and was looking for his home. Regarding social media, he was shocked at the encouragement of illegal behavior, anger at police and myself personally to include my family. He stated that these things need to be addressed, and that we need to talk about it and not be afraid to call it out as what it is. He appreciates the collaboration amongst law enforcement agencies and was thankful there were no injuries. He asks that Council talk to their constituents, as this doesn’t give Morgantown or WVU a good reputation. Councilor Wallace asks the City Manager if we can get a summary of the plan for budget updates, snapshots monthly, and reviews quarterly. He thanked City Staff for communication, websites, social media, and Facebook posts. He also notes that it is his Daughter’s birthday – Faith Wallace.

Councilor Selin shared that there is an Evansdale Neighborhood meeting on Wednesday, February 6, 2109, at 6:30 pm at 895 Fairfax, and that the Assistant City Manager will be the guest speaker. She shared that Chestnut Ridge Park had a golden moment on Saturday with a sliding moment and that there were hundreds of attendees. She shared that the families enjoyed the warm snow. She noted that on February 28, 2019, the Suncrest Neighborhood Association and the city Engineering Department are meeting in the library at Suncrest Middle School at 7_00 pm regarding the paving list looking at Krepps Street and pedestrian areas on Baldwin Street.

Councilor Dulaney spoke regarding his role as City Councilor and shared that council we want what is good for the whole but also to our Ward. He noted his appreciation the work of the City Engineer. He shared that he cannot take the credit for the campaign finance report Home Rule proposal plan, credit should go to Councilor Wallace for initiating that. He Congratulates Jim Goff for a clean Audit report. He shared that he was thankful that the news was positive. He does believe about the health and pension liabilities, and continued funding for commitments to the Morgantown Fire Department. The Woodburn School Redevelopment met this past week, and he is excited about the CDBG funding that is going to improving accessibility to the building. He also reported that they are planning a “get to know the facility event” which will be held in April. He shared that he will keep everyone updated as plans evolve. He shared that on February 14, 2019, 6:30-9:30pm at Crosleys next to Mario’s Fishbowl. He noted Jay Wilson trio, and that food will be provided by Mario’s Fishbowl. Reserve by contacting Jenny Wilson, and he hopes that folks can attend.

Councilor Brazaitis shared regarding smart recycling and is looking forward to fleet vehicle inventory, building inventory and street light inventory information so it can be more specific in its climate action plan and lead the way in even more cost savings.
Councilor Wendell: Provided the following.

It’s been an odd two weeks for me since our last regular meeting on January 22. I spoke on the 23rd to a drama class at North Marion High School, near Farmington, about The Holocaust. They had asked Rabbi Joel Hampel for a Holocaust survivor to speak, but the one survivor in Morgantown is quite elderly and doesn’t get out much. I offered to go. I spoke to the teacher and she said I could speak about growing up Jewish in America after World War II. I was born four and a half years after the liberation of Auschwitz. I told them what I know about what happened to distant family members in Europe, talked about my life and that of friends who were the children of survivors. I gave them a list of books I’ve read and movies I’ve seen. The kids were about to perform a play about the St. Louis, a ship of German refugees that was turned away from the United States. They were attentive and asked thoughtful questions. It was a great emotional experience for me.

Several of us Councilors attended the Chamber of Commerce dinner Thursday at the Waterfront Marriott, and the West Virginia Municipal League Conference Sunday to Tuesday in Charleston. We were to lobby legislators about Home Rule, but, Mitch Carmichael, the Senate President, spoke to us, first about his support for Home Rule, then about the Omnibus Education Bill, which has now passed the Senate, and is an awful bill. I walked out of his speech, and met with our five legislators in District 51, who all support Home Rule and oppose the Education Bill. It was snowing when we left Council Tuesday night, and got colder through the day Wednesday. Thursday and Friday, I could not go out in the bitter cold Thursday and the snow Friday. I was disturbed by the events on North Spruce St, and I’m glad that Chief Preston and Ron Justice from WVU came here tonight to explain what happened.

When the weather warmed, I went out in the Seventh Ward to get signatures for my reelection campaign. I don’t know why I’m still surprised at how beautiful the Seventh Ward is, but I am. When I could find people at home, most of them were gracious and kind. I think I have all my signatures in. I’m looking forward to running for reelection to Council.

Mayor Kawecki advised that he will provide the link to the Morgantown events. He shared that from February 7-9, 2019, there is an event at Empty Pockets theatre. He shared that Spark has a make led valentine cards for adults, as well the Arts Mon is presenting a MIA documentary at the Metropolitan Theatre this Friday, February 8, 2019. He also shared that there is an Arts Crawl on February 9, 2019, and a musical at the Mon Arts Center on February 14, 2019.

**ADJOURNMENT:** There being no further business, motion by Brazaitis, second by Dulaney, to adjourn the meeting. Time: 9:48 p.m.

City Clerk  

Mayor

* ALL COUNCIL MEETINGS ARE AVAILABLE ON DVD IN THE CITY CLERKS OFFICE*
SPECIAL MEETING February 19, 2019

The Special Meeting of the Common Council of the City of Morgantown was held in the Council Chambers on Tuesday, February 19, 2019 at 5:02 p.m.

PRESENT: Mayor Bill Kawecki, City Clerk Christine M Wade, Council Members: Rachel Fetty, Deputy Mayor Jenny Selin, Ron Dulaney, Mark Brazaitis, and Barry Wendell. Ryan Wallace was absent.

The meeting was called to order by the Mayor.

EXECUTIVE SESSION: Pursuant to WV State Code Section 6-9A-4(b) (2) (A) motion by Brazaitis, second by Dulaney, to go into Executive Session to discuss personnel matters in considering new appointments and re-appointments for Boards and Commissions. Motion carried by acclamation. Mayor, and City Council Members present. Time: 5:03 p.m.

INTERVIEWS FOR SISTER CITIES AND HUMAN RIGHTS:

5:00 p.m. – Elizabeth Finklea – Sister Cities
5:20 p.m. – Ana Casanova – Sister Cities
5:40 p.m. – Jenna Martin – Human Rights
6:00 p.m. – Ramsey Kinsella – Human Rights
6:20 p.m. – Bryan Phillips – Human Rights

Ana Casanova and Bryan Phillips did not show for their scheduled interview.

ADJOURNMENT:

There being no further business, motion by Wendell, second by Brazaitis, to adjourn the Special Meeting at 6:57 pm.

__________________________  __________________________
City Clerk                                 Mayor
SPECIAL MEETING February 26, 2019

The Special Meeting of the Common Council of the City of Morgantown was held in the Council Chambers on Tuesday, February 26, 2019 at 5:07 p.m.

PRESENT: Mayor William Kawecki, Deputy Mayor Jenny Selin, Council Members, Rachel Fetz, Mark Brazaitis, and Barry Wendell. Ryan Wallace and Ron Dulaney were absent.

The meeting was called to order by the Mayor.

EXECUTIVE SESSION: Pursuant to WV State Code Section 6-9A-4(b) (2) (A) motion by Brazaitis, second by Wendell, to go into Executive Session to discuss personnel matters in considering new appointments and re-appointments for Boards and Commissions. Motion carried by acclamation. Mayor, and City Council Members present. Time: 5:08 p.m.

INTERVIEWS FOR HEALTH & WELLNESS – SISTER CITIES – WOODBURN SCHOOL REDEVELOPMENT COMMISSIONS

5:00 p.m. – Ryan Lewis – Health & Wellness Commission and Sister Cities Commission
5:20 p.m. – Johnathon Trumble – Woodburn School Redevelopment Commission
5:40 p.m. – Oleg S. Smirnov – Woodburn School Redevelopment Commission
6:00 p.m. – Kimberly Kelly – Health & Wellness Commission
6:20 p.m. – Jasmine Gonlin – Health & Wellness Commission

Oleg S. Smirnov and Jasmine Gonlin did not show for their scheduled interview.

ADJOURNMENT:

There being no further business, motion by Wendell, second by Brazaitis, to adjourn the Special Meeting at 6:48 p.m.

City Clerk

Mayor
COMMITTEE OF THE WHOLE MEETING February 26, 2019: The Committee of the Whole meeting of the Common Council of the City of Morgantown was held in the Council Chambers on Tuesday, February 26, 2019 at 7:03 p.m.

PRESENT: City Manager Paul Brake, Assistant City Manager Emily Muzzarelli, Mayor Bill Kawecki, Council Members, Rachel Fetti, Ryan Wallace, Deputy Mayor Jenny Selin, Mark Brazaitis, and Barry Wendell. Ron Dulaney was absent.

Deputy Mayor Selin called the meeting to order.

PRESENTATIONS:

1. Voluntary Annexation Request – Eddie R. Campbell, Jr. Ed.D., Superintendent, Monongalia County Board of Education Ella Belling, Executive Director, Mon River Trails Conservancy

Eddie Campbell, Superintendent, Monongalia County Board of Education, requested the annexation of the Suncrest Elementary School on behalf of the Board of Education.

Ella Belling, Executive Director, Mon River Trails, spoke about the inclusion of Collins Ferry Road and the Collins Ferry Connection Trail in the annexation. She discussed the importance of a connector in this area for students and employees to commute to school or work.

2. Morgantown Municipal Airport – T Hangar Construction Update
R. Brad Homan, Associate Vice-President, Michael Baker International

Brad Homan, Associate Vice-President, Michael Baker International, spoke about the background of the T-Hangar project and provided updates on the progress that has been made in construction. He also spoke about the future-plans for the T-Hangar project.

PUBLIC PORTION:

Deputy Mayor opened the public portion and asked if there was anyone wishing to speak.

Mike Meszaros, 243 Wagner Road, spoke about the Morgantown History Museum and the Morgantown Memories Documentary. He passed out a DVD of the documentary to all council members.

Matthew Cross, 524 Milford Street, spoke about his support of the annexation of Suncrest Elementary School.

Kim Kelly, 320 Mulberry Street, expressed her concerns regarding WV HB2519, also known as the Campus Carry Bill.

There being no one else wishing to speak, Deputy Mayor Selin closed the Public Portion.

ITEMS FOR DISCUSSION:

1. Minor Boundary Adjustment Petition

City Manager explained, after discussion, City Manager stated that he would update council on the minor boundary adjustment at a later date. No action was taken

2. Airport Hangar Project and Airport Improvement Program – Capital Escrow Budget Amendments

City Manager gave an update, no action is being taken at this time.
3. Ordinance Amending the FY 2018-2019 Annual Budget of the City of Morgantown as Shown in Revised Budget
City Manager explained, by consensus, council referred to the next meeting agenda.

City Manager explained, by consensus, council referred item to the next meeting agenda.

5. Ordinance for a Zoning Map Amendment to Reclassify Parcels 29, 29.1, 29.2, 41.1, 42 and 43, of Tax Map 39 and Parcels 1, 19, 19.1 25, 25.1 and 25.2 and Part of Parcel 134 of Tax Map, from I-1, Industrial District to B-2, Service Business District

Chris Fletcher, Development Services Director, presented changes in the Zoning Map Amendment. By consensus, council referred this to the next meeting agenda.

6. Ordinance Approving Beverly Alleyway Annexment – Campus Neighborhoods Revitalization Corp
City Manager gave an update, by consensus, council referred it to a future regular meeting agenda once the project is ready to move forward.

7. Home Rule Legislation Update

After discussion, council is preparing a letter to be sent to the WV Legislature regarding HB 2519 Campus Carry Bill. Ryan Simonton, City Attorney, gave an update on the Home Rule Legislation.

**ADJOURNMENT:**

There being no further business, Councilor Wendell motioned to adjourn the committee of the whole meeting at 9:20 pm.

__________________________    ______________________
City Clerk                          Mayor
AN ORDINANCE AUTHORIZING THE CITY TO SUBMIT AN AMENDMENT TO ITS WRITTEN PLAN TO THE HOME RULE BOARD

The City of Morgantown hereby ordains that its City Manager is authorized to submit the attached “Home Rule Plan Amendment” to the Municipal Home Rule Board.

FIRST READING: ______________________________

ADOPTED: Mayor

FILED: ______________________________

RECORDED: City Clerk
THE CITY OF MORGANTOWN

Home Rule Plan Amendment

Introduction

The City of Morgantown ("Morgantown") has been approved to participate in West Virginia's Municipal Home Rule Pilot Program, Phase II ("Home Rule Program") and its initial written plan has been approved by the Municipal Home Rule Board (the "Board"). Pursuant to W. Va. Code § 8-1-5a(k), "[a] municipality selected to participate in the Municipal Home Rule Pilot Program may amend its written plan at any time." A first amendment to the City's written plan was approved by the Board on September 14, 2015. A second amendment to the City's written plan was approved by the Board on October 3, 2016. The most recent amendment to the City’s written plan was approved by the Board on October 2, 2017, granting authority for Fire Marshals' arson and explosives offenses arrest authority, limiting expansion of nonconforming agricultural, industrial, and manufacturing uses; waiver of the certified mail requirement for zoning changes that alter density; disposition of real estate without auction; expenditure of money on schools by agreement with the governing agency; and elimination of the property ownership requirement for park board membership. Morgantown has successfully implemented initiatives in its current plan and seeks the amendments below to promote additional community benefits through the Home Rule Program.

The City proposes amendment of its written plan to include the following:

1. **Campaign finance reporting.** Reporting of expenditures on political campaigns is regulated by West Virginia Code Chapter 3, Article 8. The City seeks authority to add an additional campaign reporting requirement for municipal elections, which would be managed locally. This authority would not alter or remove any existing State Code requirements for campaign finance reporting.

2. **Use the Board of Zoning Appeals as the appeals board for the Subdivision and Land Development ordinance.** State Code authorizes decisions enforcing an adopted Subdivision and Land Development Ordinance be appealable to an administrative board. The City seeks to utilize the existing Board of Zoning Appeals to hear such appeals in order to promote efficient governance and consistent decisions on local development issues.

The applicable laws and reasons for amendment are set out below.
Proposed Initiatives

1. **Campaign Finance reporting.**
   
a. **Applicable laws:** West Virginia Code Chapter 3, Article 8. (Attached as Exhibit 1).

b. **Limitations presented by law:** State law provides for campaign finance reporting to local election officials in accordance with prescribed timelines. The law does not explicitly provide municipal authority to require additional reporting in municipal elections.

c. **Home Rule solution:** The City will adopt an ordinance requiring candidates for City Council to file one additional report detailing contributions and expenditures on their campaigns. The additional report will augment the existing system provided by state law and allow prompt receipt and publication of City campaign finance reporting immediately prior to each election. The City only seeks authority to require additional reporting for municipal elections, and the reporting will be administered by City election officials. The authority would not alter or abrogate any statewide requirement, nor would it impose additional duties upon the Secretary of State’s office or other state agency.

2. **Use the Board of Zoning Appeals with respect to the Subdivision and Land Development Ordinance.**
   
a. **Applicable laws:** West Virginia Code section 8A-4-2, attached as Exhibit 2.

b. **Limitations presented by law:** State law authorizes establishment of a board to hear appeals of decision enforcing a jurisdiction’s subdivision and land development ordinance. *W. Va. Code § 8A-4-2(b)(1).* The board would have the same powers over the Subdivision and Land Development Ordinance as are exercised by a Board of Zoning Appeals with respect to an enacted Zoning Ordinance. Morgantown is planning to update its Subdivision and Land Development Ordinance but intends to continue integrating the subdivision process within its Planning and Zoning Code. Due to the integrated issues and the land use expertise among members of the Board of Zoning Appeals, the City believes its citizens would benefit from a more efficient appeals process by designating the existing Board of Zoning Appeals as the board exercising authority pursuant to *W. Va. Code § 8A-4-2(b)(1)* under the Subdivision and Land Development Ordinance.

c. **Home Rule solution:** Upon adoption of a Subdivision and Land Development Ordinance pursuant to West Virginia Code Chapter 8A, Article 4, or concurrent therewith, the City will
adopt an ordinance designating the Board of Zoning Appeals as the body authorized to hear appeals and exercise other authorities with respect to the Subdivision and Land Development Ordinance pursuant to W. Va. Code § 8A-4-2(b)(1).
AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE CITY OF MORGANTOWN FOR THE FISCAL YEAR 2019-2020

The Common Council of the City of Morgantown, West Virginia hereby ordains:

SECTION I:

That the following budget be and the same is hereby adopted for the City of Morgantown for the FY 2019-2020.

General Fund Revenues

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<td>Balance as of July 1, 2019</td>
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<td>Taxes</td>
<td>23,605,500</td>
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<td>Licenses and Permits</td>
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<td>Intergovernmental</td>
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<td>Charges for Services</td>
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<td>Interfund Charges</td>
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<td>Fines and Forfeiture</td>
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<td>Miscellaneous</td>
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<td><strong>Total General Fund Revenues</strong></td>
<td><strong>$ 37,289,840</strong></td>
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Coal Severance Fund Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as of July 1, 2019</td>
<td>$ 7,075</td>
</tr>
<tr>
<td>Coal Severance</td>
<td>80,000</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total Coal Severance Fund Revenues</strong></td>
<td><strong>$ 87,575</strong></td>
</tr>
</tbody>
</table>

**TOTAL REVENUES - GENERAL & COAL SEVERANCE** $ 37,377,415
General Fund/Department Expenditures

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor and City Council</td>
<td>$ 64,506</td>
</tr>
<tr>
<td>City Manager</td>
<td>915,428</td>
</tr>
<tr>
<td>Finance</td>
<td>1,077,586</td>
</tr>
<tr>
<td>City Clerk</td>
<td>178,499</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>310,613</td>
</tr>
<tr>
<td>City Attorney</td>
<td>460,000</td>
</tr>
<tr>
<td>Engineering</td>
<td>548,204</td>
</tr>
<tr>
<td>Personnel</td>
<td>378,710</td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>1,226,609</td>
</tr>
<tr>
<td>Planning and Zoning</td>
<td>417,800</td>
</tr>
<tr>
<td>Elections</td>
<td>-</td>
</tr>
<tr>
<td>Information Technology</td>
<td>345,010</td>
</tr>
<tr>
<td>City Hall &amp; Buildings</td>
<td>698,285</td>
</tr>
<tr>
<td>Police</td>
<td>8,984,181</td>
</tr>
<tr>
<td>Fire</td>
<td>6,513,470</td>
</tr>
<tr>
<td>Animal Control</td>
<td>30,172</td>
</tr>
<tr>
<td>Street</td>
<td>2,844,590</td>
</tr>
<tr>
<td>Signs &amp; Signals</td>
<td>812,284</td>
</tr>
<tr>
<td>Equipment Maintenance</td>
<td>632,722</td>
</tr>
<tr>
<td>Garbage Department</td>
<td>1,287,000</td>
</tr>
<tr>
<td>Urban Landscape</td>
<td>252,077</td>
</tr>
<tr>
<td>Contributions</td>
<td>519,279</td>
</tr>
<tr>
<td>Operating Transfers Out</td>
<td>8,557,768</td>
</tr>
<tr>
<td>Contingency</td>
<td>235,047</td>
</tr>
</tbody>
</table>

**Total General Fund Expenditures** $ 37,289,840
Coal Severance Fund Expenditures

Contributions to Other Funds $ 80,500
Contingencies 7,075

Total Coal Severance Fund Expenditures $ 87,575

TOTAL EXPENDITURES FOR
GENERAL & COAL SEVERANCE FUNDS $ 37,377,415

This Ordinance shall be effective upon date of adoption.

FIRST READING:

ADOPTED: ___________________________________________ MAYOR

FILED: _________________________________________________ CITY CLERK

RECORDED:

The City of Morgantown hereby ordains:

That the FY 2018-2019 Annual Budget of the General Fund of the City of Morgantown is amended as shown in the revised budget (Revision 03) attached hereto and made a part of this ordinance.

First Reading: ________________________________

Adopted: ________________________________ Mayor

Filed: ________________________________

Recorded: ________________________________ City Clerk
<table>
<thead>
<tr>
<th>ACCT NO</th>
<th>REVENUES</th>
<th>AMENDED BUDGET FY19</th>
<th>PROPOSED REV 01</th>
<th>PROPOSED AMENDED BUDGET</th>
<th>EXPLANATION OF PROPOSED ADJUSTMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>301.01</td>
<td>Property Tax</td>
<td>4,309,972</td>
<td>-384,425</td>
<td>3,925,547</td>
<td>WV Campus Housing and University Park at Evansdale property tax and interest refund</td>
</tr>
<tr>
<td>301.02</td>
<td>Property Tax - Prior Year</td>
<td>210,028</td>
<td>-156,007</td>
<td>54,021</td>
<td>WV Campus Housing and University Park at Evansdale property tax and interest refund</td>
</tr>
<tr>
<td>302</td>
<td>Penalty &amp; Interest</td>
<td>32,000</td>
<td>-21,252</td>
<td>10,748</td>
<td>WV Campus Housing and University Park at Evansdale property tax and interest refund</td>
</tr>
<tr>
<td>369.003</td>
<td>Contribution - Financial Stabilization Fund</td>
<td>-</td>
<td>1,086,684</td>
<td>1,086,684</td>
<td>Property tax and interest refund and Forest Avenue owner settlement</td>
</tr>
<tr>
<td>305.00</td>
<td>Business and Occupation Tax - Regular</td>
<td>12,500,000</td>
<td>200,000</td>
<td>12,700,000</td>
<td>B&amp;O contracting revenues increase from prior year actuals and current budget</td>
</tr>
</tbody>
</table>

725,000

<table>
<thead>
<tr>
<th>ACCT NO</th>
<th>EXPENDITURES</th>
<th>AMENDED BUDGET FY19</th>
<th>PROPOSED REV 01</th>
<th>PROPOSED AMENDED BUDGET</th>
<th>EXPLANATION OF PROPOSED ADJUSTMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>699</td>
<td>Contingency</td>
<td>297,430</td>
<td>(151,800)</td>
<td>145,630</td>
<td>Offset to expenditure increases</td>
</tr>
<tr>
<td>412</td>
<td>City Manager</td>
<td>781,455</td>
<td>30,000</td>
<td>811,455</td>
<td>ClearGov cost, GRS Retirement Consulting fees, Grossman Yanak &amp; Ford fees</td>
</tr>
<tr>
<td>414</td>
<td>Finance</td>
<td>999,184</td>
<td>10,000</td>
<td>1,009,184</td>
<td>Software licensing costs and employee benefit costs</td>
</tr>
<tr>
<td>417</td>
<td>City Attorney</td>
<td>387,679</td>
<td>525,000</td>
<td>912,679</td>
<td>Forest Avenue owner settlement</td>
</tr>
<tr>
<td>444</td>
<td>Transfers</td>
<td>5,454,786</td>
<td>10,000</td>
<td>5,464,786</td>
<td>Constellation CLT reporting</td>
</tr>
<tr>
<td>437</td>
<td>Planning</td>
<td>370,761</td>
<td>3,800</td>
<td>374,561</td>
<td>Additional office equipment costs</td>
</tr>
<tr>
<td>706</td>
<td>Fire</td>
<td>6,445,347</td>
<td>150,000</td>
<td>6,595,347</td>
<td>Increase in overtime and related payroll taxes and benefits</td>
</tr>
<tr>
<td>754</td>
<td>Equipment Maintenance</td>
<td>735,766</td>
<td>18,500</td>
<td>754,266</td>
<td>Purchase three year fuel tank insurance for City garage and employee benefit costs</td>
</tr>
<tr>
<td>900</td>
<td>BOPARC</td>
<td>1,524,900</td>
<td>129,500</td>
<td>1,654,400</td>
<td>Emergency funding for Marilla Pool and Krepps Pool repairs</td>
</tr>
</tbody>
</table>

725,000
# REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-6-26a)

City of Morgantown
GOVERNMENT ENTITY

383 Spruce Street
STREET OR PO BOX
Morgantown 26508
CITY ZIP CODE

<table>
<thead>
<tr>
<th>ACCOUNT NUMBER</th>
<th>ACCOUNT DESCRIPTION</th>
<th>PREVIOUSLY APPROVED AMOUNT</th>
<th>(INCREASE)</th>
<th>(DECREASE)</th>
<th>REVISED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>301-01</td>
<td>Property Taxes - Current Expense (Page 3-Net)</td>
<td>4,309,972</td>
<td>384,425</td>
<td>3,925,547</td>
<td></td>
</tr>
<tr>
<td>301-02-05</td>
<td>Prior Year Taxes</td>
<td>210,028</td>
<td>156,007</td>
<td>54,021</td>
<td></td>
</tr>
<tr>
<td>302</td>
<td>Tax Refunds, Interest &amp; Publication Fees</td>
<td>32,000</td>
<td>21,252</td>
<td>10,748</td>
<td></td>
</tr>
<tr>
<td>369</td>
<td>Contributions from other funds - Must Provide Explanation below</td>
<td>1,086,684</td>
<td></td>
<td>1,086,684</td>
<td></td>
</tr>
<tr>
<td>305</td>
<td>Business and Occupation Tax</td>
<td>14,100,000</td>
<td>200,000</td>
<td>14,300,000</td>
<td></td>
</tr>
<tr>
<td>#/N/A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NET INCREASE/DECREASE** Revenues (ALL PAGES) 725,000

**Explanation for Account # 378, Municipal Specific:**

Explanation for Account # 369, Contributions from Other Funds: Contrib-FSF for property tax refund and for a lawsuit settlement.

<table>
<thead>
<tr>
<th>ACCOUNT NUMBER</th>
<th>ACCOUNT DESCRIPTION</th>
<th>PREVIOUSLY APPROVED AMOUNT</th>
<th>(INCREASE)</th>
<th>(DECREASE)</th>
<th>REVISED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>699</td>
<td>Contingencies*</td>
<td>297,430</td>
<td>151,800</td>
<td></td>
<td>145,630</td>
</tr>
<tr>
<td>412</td>
<td>City Manager's Office</td>
<td>781,455</td>
<td></td>
<td></td>
<td>811,455</td>
</tr>
<tr>
<td>414</td>
<td>Finance Office</td>
<td>999,184</td>
<td>10,000</td>
<td></td>
<td>1,009,184</td>
</tr>
<tr>
<td>444</td>
<td>Contributions / Transfers to Other Funds</td>
<td>5,454,786</td>
<td>10,000</td>
<td></td>
<td>5,464,786</td>
</tr>
<tr>
<td>437</td>
<td>Planning &amp; Zoning</td>
<td>370,761</td>
<td>3,800</td>
<td></td>
<td>374,561</td>
</tr>
<tr>
<td>706</td>
<td>Fire Department</td>
<td>6,445,347</td>
<td>150,000</td>
<td></td>
<td>6,595,347</td>
</tr>
<tr>
<td>754</td>
<td>Central Garage</td>
<td>735,766</td>
<td>18,500</td>
<td></td>
<td>754,266</td>
</tr>
<tr>
<td>417</td>
<td>City Attorney</td>
<td>387,679</td>
<td>525,000</td>
<td></td>
<td>912,679</td>
</tr>
<tr>
<td>900</td>
<td>Parks &amp; Recreation</td>
<td>1,524,900</td>
<td>129,500</td>
<td></td>
<td>1,654,400</td>
</tr>
<tr>
<td>#/N/A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>#/N/A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NET INCREASE/DECREASE** Expenditures 725,000

APPROVED BY THE STATE AUDITOR

Deputy State Auditor, Local Government Services Division Date
RESOLUTION NO. 2019-_____

A RESOLUTION AUTHORIZING AN INTERFUND LOAN BETWEEN THE CAPITAL ESCROW FUND AND THE MORGANTOWN MUNICIPAL AIRPORT FUND

WHEREAS, the City previously adopted Resolution number 2018-01 authorizing a transfer of $2,269,965.43 from the Capital Escrow Fund to the Morgantown Municipal Airport Fund as an Interfund Loan repayable on demand or upon such terms as may be determined by the City Manager; and

WHEREAS, the City intends to supplement the prior loan amount in the sum of $660,655.00, for the uses and upon the terms authorized for the prior Interfund Loan;

NOW, THEREFORE, be it resolved by The City of Morgantown that the City Manager is authorized to transfer an amount equal to $660,655.00 from the Capital Escrow Fund to the Morgantown Municipal Airport Fund as an Interfund Loan repayable on demand or upon such terms as may be determined by the City Manager, and that the City Manager is further authorized to prepare and have executed any documentation necessary or convenient to accounting for such Interfund Loan and providing for repayment of the funds transferred thereunder.

Adopted this ___ day of February, 2019.

William Kawecki, Mayor
City of Morgantown

Christine Wade, Clerk
City of Morgantown
INTERFUND LOAN AGREEMENT

This Interfund Loan Agreement (the “Agreement”) is executed as of March 6, 2019, by and between the City of Morgantown Airport Improvement Fund (“Borrower”) and the City of Morgantown Capital Escrow Fund (“Lender”). Lender agrees to lend to Borrower, and Borrower agrees to repay to Lender, an amount not to exceed the Principal Amount and interest accrued on the unpaid loan balance, in accordance with the following terms and conditions:

1. **Purpose of the Loan:** To provide funds for use by Borrower or its designee, to fund Borrower’s construction of certain T-Hangars at the Morgantown Municipal Airport, as specified in Bid Calls 2017-11 through 2017-25 and the amendments and modifications thereto (the “T-Hangar Project”). The loan shall account for borrowing between Capital Escrow Fund and the Airport Improvement Fund. Funds lent shall not be available for appropriation or be considered revenue to the Borrower.

2. **Principal Loan Amount:** Two Million Nine Hundred Thirty Thousand Six Hundred Thirty Dollars and Forty-Three Cents ($2,930,630.43) (the “Principal Amount”). The loan will be recorded as receivable to the Lender and payable to the Borrower.

3. **Term of the Loan:** The term of this loan shall begin on April 1, 2019 and the outstanding loan balance is to be repaid by June 30, 2048 or upon Lender’s demand.

4. **Scheduled Payments:** Unless payment is waived by Lender, Borrower shall make payments each fiscal year beginning with FY2021. Such payments are due within thirty (30) days following the final closing of the Borrower’s Financial Books for each fiscal year. At a minimum, annual Scheduled Payments shall equal the amount of any accrued interest though June 30 of that fiscal year plus a principal payment equal one-thirtieth (1/30) of the original principal amount.

5. **Repayment Source:** Borrower shall retain all revenue from the operation of the T-Hangars constructed in the T-Hangar Project for distribution as Scheduled Payments, and Borrower shall disburse such other funds of Borrower as necessary to make the Scheduled Payment and any other payment obligations due hereunder. Missed scheduled payments shall be reported by the Finance Department to the City Manager.

6. **Rate of Interest:** Interest shall accrue annually on June 30 on the outstanding loan balance at the fixed rate of 3% per annum.

7. **General Provisions:** This Agreement constitutes the full Agreement by and between the parties and no other representations have been made regarding the contents of this Agreement. This Agreement shall not be amended, modified, or altered in any respect unless such amendment, modification, or alteration has been reduced to writing and executed by both parties.
LENDER: The City of Morgantown,  
A municipal corporation  
Fund Name: Capital Escrow Fund  

By:  
Paul J. Brake, ICMA-CM, C. Ec. D.  
City Manager  

BORROWER: Morgantown Municipal Airport,  
A department of The City of Morgantown  
Fund Name: Airport Improvement Fund  

By:  
Mick Galusky  
Interim Airport Director
ORDINANCE NO.________________

AN ORDINANCE PROVIDING FOR THE ZONING RECLASSIFICATION OF ALL AND A PORTION OF PARCELS OF REAL ESTATE IN THE FIRST WARD OF THE CITY OF MORGANTOWN FROM I-1, INDUSTRIAL DISTRICT TO B-2, SERVICE BUSINESS DISTRICT BY AMENDING ARTICLE 1331 OF THE PLANNING AND ZONING CODE OF THE CITY OF MORGANTOWN AS SHOWN ON THE EXHIBIT HERETO ATTACHED AND DECLARED TO BE A PART OF THIS ORDINANCE AS IF THE SAME WERE FULLY SET FORTH HEREIN.

Property included in this ordinance is identified as Morgantown First Ward Tax District, Parcels 19, 19.1, 29, 29.1, 29.2, 41.1, 42, and 43 of County Tax Map 39; Parcels 1, 25, 25.1, and 25.2 of County Tax Map 49; and, a portion of Parcel 134 of County Tax Map 134.

THE CITY OF MORGANTOWN HEREBY ORDAINS:

1. That the zoning designation for Parcels 19, 19.1, 29, 29.1, 29.2, 41.1, 42, and 43 of County Tax Map 39; Parcels 1, 25, 25.1, and 25.2 of County Tax Map 49; and, a portion of Parcel 134 of County Tax Map 134 in the Morgantown First Ward Tax District of the Monongalia County tax assessment as described herein and illustrated on the exhibit hereto attached and declared to be a part of this Ordinance to be read herewith as if the same were fully set forth herein is reclassified from I-1, Industrial District to B-2, Service Business District.

2. That the Official Zoning Map be accordingly changed to show said zoning classification.

This Ordinance shall be effective from the date of adoption.

FIRST READING: __________________________

Mayor

ADOPTED: __________________________

FILED: __________________________

RECORDED: __________________________

City Clerk
City Manager's Report for City Council Meeting on March 5, 2019

Information:

1. Stonehurst Development – Impact to Haymaker Forest and Adjoining First Ward and South Park Neighborhoods

   Attached you will find a copy of the site plan drawing forwarded to me through the Morgantown Utility Board. The proposed neighborhood development is outside of the City limits and, therefore, is not subject to any zoning or subdivision controls nor building inspection regulations. This includes 81 townhouse units consisting of 31 large type, 37 medium type and 13 small type units. The main traffic inlet is off of Dorsey Avenue, a point outside of the City limits. Any access to City streets would require an access permit under City Code 910, which may involve a traffic study. The plan sheet identifies a potential connection through a Charlotte Street right-of-way, which leads to annullled streets, and City Council would have control to access or reopen city streets.

   The layout of the townhomes does not appear to include sidewalks and turnaround movements for fire trucks that is specified. It is likely the developer will need a building permit to grade a portion of the property that is in the City (note: none of the housing units are located within the corporate boundaries.) Based on our calculations, this would entail clear cutting approximately one-half of the treed area of the forest.

   Housing developments have been proposed off and on at this location over a number of years. I am not presenting this to re-initiate any discussion of acquiring this property. No City Council action is recommended – this is presented for information purposes.

2. City Community Newsletter – Morgantown Messenger

   We are pleased to announce reviving the effort of distributing a City newsletter to residents and other stakeholders. This is the first edition (of this new initiative) of the Morgantown Messenger. This was distributed in the past and brought back after a hiatus.

   Also, you will find an executive summary of the outreach effort that is made by the Communications Department. This includes information about all newsletters, website analytics and social media effectiveness. This is one of many efforts of increasing transparency of the City government operations.
New Business:

1. Amending the FY 2018-2019 Capital Escrow and Airport Improvement Fund

Presented in new business is a resolution to amend an existing loan for approximately $660,000 to complete the airport T-Hanger project. The hangers consist of spaces for 45 single engine and light twin aircrafts. The original financial concept was structured from the sale of the former armory property (approximately $3.2 million). A portion of the proceeds, $1.5 million, paid for the roadway to West Virginia National Guard Readiness Center. The remaining $1.6 million paid for the construction of one of the hangers approximately two years ago.

As reported by Brad Homan, Vice-President of Michael Baker International, at last week’s Committee of the Whole meeting, staff and airport engineers estimated a total project cost of $2.5 million for the materials needed to construct the hangers, not including labor costs. Early on, the project anticipated the Department of Defense’s Innovative Readiness Training (IRT) to cover costs associated with labor and construction, heavy equipment rentals and fuel costs. The construction did occur during late Spring and early Summer 2017. However, during the construction period, the Federal Government unilaterally scaled back the IRT program and did not allocate the promised manpower nor any support expenditures.

During last year’s construction, the contractor experienced a number of difficulties including unsuitable excavation and backfill, rock excavation, alteration of hangar interior columns, increased cost of materials, etc. Again, each of these construction difficulties were detailed during last week’s presentation.

Attached you will find a spreadsheet detailing the proposed amendments to expenditures for the increased amount to loan the Airport Improvement Fund for the T-Hangar project completion in the amount of $700,000. A motion approving the appropriation from the Capital Escrow that amends the fund in the amount of $2,930,620.

2. Festival Permit for WV Bites and Brews Event

The Spark! Imagination and Science Center has made a request for a festival permit for the “WV Bites and Brews” event. This is a third annual event hosted by this group at the West Virginia National Guard Readiness Center located at 90 Army Way. This will offer attendees samples of “bites” from local food trucks and mobile vendors as well as tastes of several microbrews. Spark! Imagination and Science Center inspires people of all ages to explore science and the arts. Staff recommends City Council authorize a festival permit to be sent to the ABCC regarding the WV Bites and Brews event taking place on May 18, 2019.
3. Request for Funding – Historical Marker at Indian Park – Burrows Cemetery

We have received a funding request from the Historic Landmarks Commission for an unbudgeted historical marker at Indian Park – Burrows Cemetery in the amount of $2,100. Although this specific project was not identified, there is a line-item in the Capital Escrow for such projects with a balance of $10,600.

As a matter of historical background, the Indian Park – Burrow Cemetery was once part of the Burris farm, the site holds a limestone monument to Sarah Morgan Burrows (Burris) erected in 1910 to commemorate a raid on the Morgan homestead near Rivesville by Native Americans, during which her father, frontiersman and French and Indian War veteran David Morgan, effectively defended the family. A 1937 Works Progress Administration survey found the graves of several families in the cemetery.

The Commission is asking City Council for a motion to approve the allocation of the funds in the amount of $2,100.

Paul J. Brake, ICMA-CM, CEcD
City Manager, Morgantown, WV
Morgantown Municipal Elections

The Morgantown Municipal Election will take place Tuesday, April 30, 2019. The polls will open at 6:30 a.m. and close at 7:30 p.m. on Election Day, per state code.

Register to Vote:
Residents of Monongalia County can register to vote online, or in person at the Monongalia County Clerk's office located at 243 High Street, Morgantown, WV 26505. The deadline to register to vote is Tuesday, April 9, 2019.
Early Voting:
Early voting begins Wednesday, April 17 and runs through Saturday, April 27. Early voting polls are open Monday through Friday from 8 a.m. to 5 p.m. and Saturday from 9 a.m. to 5 p.m. Polls are located in the Morgantown City Hall Lobby at 389 Spruce St. or at the Northside Fire Station at 1000 Van Voorhis Rd. There is no early voting on Sunday.

Absentee Voting:
Residents who will be absent from the city, out of the country, confined to home, in the hospital, health care facility, or traveling on Election Day can apply for Absentee Voting by filing an absentee voting form.

Polling Places:
Polling places are based on a resident's precinct, not by ward. You can see your precinct on your Voter Registration Card. If you need help finding your precinct, call the City Clerk's Office at 304-284-7434, or you may obtain your precinct here.

### Polling Locations

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Location</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>South Side Fire Station</td>
<td>225 South High Street, Morgantown, WV</td>
</tr>
<tr>
<td>2A</td>
<td>MHS - Auditorium Lobby</td>
<td>109 Wilson Avenue, Morgantown, WV</td>
</tr>
<tr>
<td>2B</td>
<td>MHS - Auditorium Lobby</td>
<td>109 Wilson Avenue, Morgantown, WV</td>
</tr>
<tr>
<td>10</td>
<td>BOPARC Wiles Hill Senior Community Center</td>
<td>287 Eureka Drive, Morgantown, WV</td>
</tr>
<tr>
<td>13</td>
<td>First Presbyterian Church</td>
<td>456 Spruce Street, Morgantown, WV</td>
</tr>
<tr>
<td>16</td>
<td>BOPARC Wiles Hill Senior Community Center</td>
<td>287 Eureka Drive, Morgantown, WV</td>
</tr>
<tr>
<td>23</td>
<td>Suncrest United Methodist Church</td>
<td>479 Van Voorhis Road, Morgantown, WV</td>
</tr>
<tr>
<td>26</td>
<td>Northside Fire Station</td>
<td>1000 Van Voorhis Road, Morgantown, WV</td>
</tr>
<tr>
<td>30</td>
<td>Sabraton Baptist Church</td>
<td>1641 Sabraton Avenue, Morgantown, WV</td>
</tr>
</tbody>
</table>
Renovations Begin at Hazel Ruby McQuain Amphitheater and Riverfront Park

Construction activities related to the renovations at Hazel Ruby McQuain Amphitheater and Riverfront Park begin this week. Some of the first noticeable activities will be the installation of construction fencing and site preparation for a relocated waterline and interior building demolition.

The Caperton Trail, in the immediate vicinity of the park, will be detoured beginning this week. The trail will remain operational throughout construction. Detoured routing signs will be placed to guide trail users.

Parking in the area will also be affected. Parking between the Depot Building and the Decker's Creek Trail will be closed during the construction phase to allow for equipment staging.

Additional project updates will be provided as work progresses. For more information and to track the progress of the project visit morgantownwv.gov/hrmpark.

City Receives Grant for Preparation of Runway Extension Study

The City of Morgantown has received a grant award in the amount of $800,738.19. The Federal Aviation Administration

Public Meetings

- Green Team
- City Council
- Traffic Commission
- Bicycle Board
- Health and Wellness
- Pedestrian Safety
- Met Theatre
- Neighborhood Coordinating Council
- Sunnyside Up!
- Parking Authority
- Transit Authority
- Planning Commission
- MUB
- Sister Cities
- City Council
- Main Street Morgantown
- BOPARC
- Board of Zoning Appeals
- Historic Landmarks
- Library Board
- MPO Policy Board
- Museum Commission
- Human Rights
- Tree Board
- Committee of the Whole
- March 27
(FAA) provided $758,594.00 of the award and the West Virginia Aeronautics Commission provided $42,144.19.

This grant reimburses the City for incurred costs in the preparation of the Environmental Assessment (EA) for a proposed 1,001-foot extension to the runway at the Morgantown Municipal Airport. Over the last year, the FAA has reviewed the City of Morgantown’s Environmental Assessment. The EA, which is still being completed, is a necessary step taken by the City to fulfill the requirements of the National Environmental Policy Act of 1969.

“The runway extension project is an expensive endeavor and we are pleased to receive funds from the Airport Improvement Program,” said Morgantown City Manager Paul Brake. “The City has been working on the runway extension project for many years and we reiterate the need to retain commercial aviation, expand corporate aviation capabilities for local business growth and improve safety for fliers.”

The grant award from the Federal Government will be transferred within the next business week. Award funding from the State of West Virginia will be transferred a week after.

Funding for the environmental process phase of the runway extension project includes assistance from the FAA’s Airport Improvement Program, which provides AIP grants to airports for projects that enhance airport safety, capacity and security or alleviate environmental concerns.

-Housing Advisory
-Urban Landscape
March 28
-Land Reuse and Preservation
-Woodburn School
Redevelopment

Neighborhood Association Meetings
March 14
-Norwood
March 20
-Wiles Hill
March 25
-First Ward
-Greenmont
March 27
-South Hills
-South Park
March 28
-Suncrest

Check out the calendar on the city website for specific information on meeting times and locations.

We Want Your Input on Pedestrian and Bicycle Safety!
The Morgantown Monongalia MPO, with support from Monongalia County, the City of Morgantown, the City of Westover and WVU, invite you to help us plan for the future of bicycling and walking in and around Morgantown. Through the end of summer 2019, we are asking for the public’s input on ways that the MPO, the WV Division of Highways, the City of Morgantown and neighboring municipalities can improve safety and connectivity for pedestrians and bicyclists using state and local roads for both recreation and transportation. For more information and to submit your input visit

bikewalkmorgantown.com
The Industrial Heartland Trails Coalition has become a big part of our Morgantown Community. The coalition draws many people to our city and has been constructed with residents in mind. Watch the inspiring video to learn more about why the Rail-Trail is so important to our community!

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Upcoming Events

Morgantown Area Upcoming Events

Senior Monongalians Upcoming Events

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Inside City Hall
The Council Connection is a summary of the proceedings of the latest city council meeting. Click on the image to sign up and receive the Council Connection.

Behind the Seal provides information on specific departments within the municipal government of Morgantown. In this episode of Behind the Seal, we take a look at the Development Services Department: Planning Division. Watch the video to find out what the department does for the city!
Did you know that the City of Morgantown financial information is available to the public, including monthly reports and budget information. To view the most recent finance information and reports visit the city's financial reports webpage.

City Council will discuss the proposed budget for Fiscal Year 2019 2020 at the March 5 meeting. The proposed budget, proposed five-year Capital Improvement Plan, and previous budgets are available here.

For additional finance information please visit the City of Morgantown Finance Department webpage.

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PUBLIC SAFETY CORNER

The Police Department is now hiring officers. To apply, please fill out the Police Civil Service Commission application and submit it, along with a $25 application fee, to the City Clerk at 389 Spruce Street, Morgantown WV. The deadline to apply is 5:00 PM on March 15, 2019.
The Morgantown Police Department is taking part in a popular social media campaign known as the 9PM Routine. The campaign is aimed at reducing the number of thefts in communities. The Police Department urges citizens to be sure to secure their cars and all entrances to their homes before they go to bed at night.

The Morgantown Police Department can be contacted at 304-284-7522 for non-emergencies. For emergencies please contact 911.

Follow the Morgantown Police Department on Social Media

Facebook  Twitter  Website  Instagram

Job & Volunteer Opportunities

There are currently openings for the following positions:

• Police Officer

For more information, visit morgantownwv.gov/jobs.

There are currently openings on the following boards and commissions:

• Fire Code of Appeals
• Sister Cities Commission
• Bicycle Board
• Traffic Commission
• Museum Commission
• Health and Wellness
• Tree Board
• Metropolitan Theatre Commission
• Personnel Board
• Morgantown Green Team
• Housing Advisory
• Woodburn School Redevelopment Commission

For more information, visit morgantownwv.gov/volunteer.
City of Morgantown Outreach Information

Newsletters

Council Connection - 84 subscribers
A summary of city council proceedings. Sent out to subscriber list and posted to city social media accounts the day after council meetings. Sign up on the city website homepage or on city council webpage.

Morgantown Messenger – 488 subscribers (New Rollout March 1, 2019)
A monthly community newsletter which includes community news, links to upcoming events, public safety corner, public meeting dates including neighborhood associations. Sent out on the first of the month. Sign up available on the city website homepage.

Met Theatre Newsletter – 121 subscribers
A newsletter featuring upcoming shows and events at The Metropolitan Theatre with links to ticketing information. Sent out on the first of the month. Sign up available on The Metropolitan Theatre website.

Website Analytics

Feb. 28, 2018 through Feb. 28, 2019

185,200 website visits
- 50% of visitors view the website on a smartphone, 43% on a desktop, and 7% on tablet, etc.
- 59% of visitors found us via search engines, 23% via direct entry, 18% from other websites.
- Google and Facebook are where ne people came to our website from the most.
  o Morgantown wv was the most searched keyword.

300,864 unique page views
- Homepage, Police Department, Jobs, WV511, and News webpages are the most viewed.

Social Media Statistics

City Hall
- Facebook – 4,544 followers (3,288 as of Feb. 28, 2018)
- Twitter – 10,500 followers (10,300 as of Feb. 2018)

Morgantown Police Department (started in January 2019)
- Facebook – 618 followers
- Twitter – 565 followers
• Instagram – 271 followers

The Metropolitan Theatre

• Facebook – 2,682 followers (1,402 as of Feb. 28, 2018)
• Instagram – 298 followers (started in Nov. 2018)

Public Meeting Web Streaming and VOD Analytics

Jan. 31, 2018 to Jan. 31, 2019

• 5,484 total media stream views (includes live and VOD)
• 3,666 unique visitors
  o Of these 962 were from Morgantown, 281 from New York, and 160 from Clarksburg
• 94% watch on Desktop vs. 6% on mobile

Most viewed live event was the November 27, 2018 Committee of the Whole meeting with 1,243 total views. Most viewed VOD event was October 15, 2018 Morgantown Utility Board meeting with 401.

Media Inquiry Statistics

In 2019, the Communications Department has responded to 70 media inquiries and coordinated 23 interviews with city staff. An overwhelming number of inquiries are police related. Of the 70 media inquiries this year, 37 were police related compared to 7 for the City Manager, which came in second.

From July 2018, when all media inquiries began filtering through Communications, through December 2018, the Communications Department responded to 187 media inquiries. A log of all media inquiries is kept by the Communications Office.
<table>
<thead>
<tr>
<th>REVENUES</th>
<th>BUDGET FY19</th>
<th>PROPOSED REV 01</th>
<th>PROPOSED AMENDED BUDGET</th>
<th>EXPLANATION</th>
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</thead>
<tbody>
<tr>
<td>Contribution Other Fund - Airport Improvement Fund</td>
<td>-</td>
<td>700,000</td>
<td>700,000</td>
<td>Reimbursement of previous contributions made to the AIP Fund and used for environmental assessment costs</td>
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<tr>
<th>EXPENDITURES</th>
<th>BUDGET FY19</th>
<th>PROPOSED REV 01</th>
<th>PROPOSED AMENDED BUDGET</th>
<th>EXPLANATION OF EXPENDITURES</th>
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</thead>
<tbody>
<tr>
<td>Capital Outlay - T-Hangar Project</td>
<td>2,269,965</td>
<td>660,655</td>
<td>2,930,620</td>
<td>To increase loan to Airport Improvement Fund for T-Hangar Project completion</td>
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<td>Contingencies</td>
<td>38,507</td>
<td>39,345</td>
<td>77,852</td>
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